

Government of Andhra Pradesh Commissionerate of Collegiate Education

Academic & Administrative Audit of Degree Colleges (2023-24)

Format - III A To be filled by Faculty and handed over to Academic Advisor

District: West Godavari

Zone: II

Name of the College and Address: V V Giri Government Kalasla - Dummagadapa

Name of the Lecturer: Sri Kothapalli Samuel

Name of the Subject: English

Date of Joining in Degree College/Date: 11.06.2018

Date of Retirement:

31.03.2042

S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Determined Weightage (Wt) for Key Indicator	Key Indicator Grade Points (KIGP) (A =3; B=2; C=1; D=0)	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wt	KIWWGP as per Academic Advisor's grading	Guidelines
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I-CURRICULAR ASPECTS

1	Curricular Planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)	Preparation and Implementation of 1. Annual Academic Curriculum Plan 2. Course Objectives & Outcomes 3. Teaching Diary 4. Lesson Plans 5. Active Participation in BOS	Course wise/Sem wise Records for the Academic Year	2x5= 10	30	B	60		1) All five key indicators =3 Grade points/A 2) Any four key indicators =2 Grade points/B 3) Any two key indicators =1 Grade points/C 4) No Indicator=0/D
			Course wise/Sem wise Records for the Academic Year	10					
			Invitation Letter & Attendance	10					
			a) Course wise/Sem wise additional input Reports	10					
			b) Report on Certificate/ Diploma c) Any Online courses like MOOCs	2x5=10					
2	Curriculum Flexibility/Enrichment	2. Value added courses offered & completed a) Certificate b) Diploma c) Any Online courses like MOOCs	Course wise/Sem wise a) Reports of Feedback b) Analysis Reports c) Action taken Report	10	20	C	20		1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D
			Feedback on Curriculum by Students a) Collected b) Analyzed c) Action taken	10					
3	Feedback system			10	10	A	30		1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D
II-TEACHING, LEARNING & EVALUATION									
4	Catering to Student Diversity	1. Report on grouping of students into Slow, Moderate and Advanced learners 2. Course wise activities designed for Slow, Moderate and Advanced learners	1. Course wise/Sem wise Reports with Lists of students (Slow, Moderate and Advanced learners) 2. Course wise/Sem wise Activities designed for Slow, Moderate and Advanced learners	10	20	A	60		1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D
			1. Report on Course wise Bridge Courses conducted 2. Report on Course wise Remedial coaching conducted	2x5=10					

5	Teaching-Learning Process	<ol style="list-style-type: none"> Report on student centered methods implemented (Course wise) Report on implementation of ICT in teaching and learning (Course wise) or Report on implementation of Computer/Internet assisted learning (Course wise) Report on the Use of LMS tools (Course wise) Contribution for the development of LMS in the concerned subject Report on innovative pedagogical Tools used 	Course wise/ Sem wise Reports	50	50	A	150	<ol style="list-style-type: none"> All five key indicators =3 Grade points/A Any three key indicators =2 Grade points/B Any two key indicator =1 Grade point/C Below two=0/D 	
6	Teacher Profile and Quality	<ol style="list-style-type: none"> Report on Seminars/Conferences/ Workshops/ Guest Lectures organized Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks Awards and recognition Participation in Short term/ Orientation /Refresher courses/FDPs E- Content Development /MOOCs (Massive Open Online Courses) Additional Qualifications acquired during the last two years 	Reports and Certificates	30	30	B	60	<ol style="list-style-type: none"> Any five key indicators =3 Grade points/A Any three key indicators =2 Grade points/B Any two key indicator =1 Grade point/C Below two=0/D 	
7	Evaluation Process and Reforms	<ol style="list-style-type: none"> Report on Formative Evaluation (CIE) Assignments-Critical, Innovative, text book and Internet based Involvement in Summative evaluation Maintaining Marks Register & Result Analysis register. 	Department wise reports regarding <ol style="list-style-type: none"> Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment Departmental Internal Marks Register for CIA verified by the Principal 	10 10 5 5	30	A	90	<ol style="list-style-type: none"> All four key indicator Metrics =3 Grade points/A Metric 1, 2, 4 =2 Grade points/B Metric 1, 2,3 =1 Grade point/C Below two=0/D 	
8	Student Performance and Learning Outcomes	<ol style="list-style-type: none"> Announcement and Attainment of Course Outcomes (Course wise) Report on Student seminars/ Student demonstrations (Course wise) Report on activities like Quiz/ Group discussion/ Poster presentation (Course wise) Report on Field trips (Course wise) Report on Student Study projects (Course wise) 	Course wise Reports	5x6=30	30	B	60	<ol style="list-style-type: none"> All five key indicators =3 Grade points/A First KI Metric and any three other =2 Grade points B First KI Metric and any two other =1 Grade point/C Below two=0/D 	
III-RESEARCH, INNOVATIONS AND EXTENSION									
9	Funding obtained for Research (Govt./Non-Governmental Bodies)	<ol style="list-style-type: none"> Minor Research Projects Major Research Projects Consultancy Projects 	Letter of intimation and award letters (For Current Year only Either Ongoing OR Completed)	5 10 5	20	D	0	<ol style="list-style-type: none"> All three key indicators =3 Grade points/A Any two key indicators =2 Grade points/B Any one key indicator =1 Grade point/C No indicator=0/D 	

10	Research Publications and Awards	1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/ICI or UGC-CARE Listed journals/Any book with ISBN shall be considered) 5. Research Guideship 6. Awards in recognition of research work		10	60	D	0		1) Any three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D
				15					
11	Extension Activities	Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/Domain related) Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc)	Reports in the NAAC format Reports in the NAAC format	10	20	B	40		1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D
				5+5					
12	Functional MoUs /Collaborations with Govt and Non Governmental Organisations	1. Collaboration with University/ Industry/NGO/ Any other Agency 2. Consultancy offered 3. Amount generated through Consultancy.	MoUs - 5 points Consultancy offered -10 Amount generated through Consultancy - 5 points	20	20	C	20		1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D
IV - USE OF INFRASTRUCTURE & LEARNING RESOURCES									
13	Physical facilities	Infrastructural facilities in the Department/Colleges a. Use of Digital Classrooms b. Use of Virtual Classroom c. Use of Labs d Use of Library e. Nistat usage. f. Maintenance of Departmental Library	Log books related to usage	20	20	A	60		1) Any four key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicators =1 Grade point/C 4) Below two Indicators=0/D
V- ROLE IN STUDENT SUPPORT AND PROGRESSION									

14	Student Support	1. Counseling of students as Mentor/ Class teacher a. Student Profile Collection b. Semester wise updation and maintenance. 2. Any other Study Material/ Guidance suggestions reference books) a)Academic guidance for the advanced learner (offering b)Handholding the slow learners (offering study material/question banks) 3. Guiding/Monitoring Students for CSP/Internship 4. Organizing Participation in Parent Teacher Meetings	Reports in the NAAC format	20 10 10 10 10	50	A	150	1) All Four key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D	
15	Student Progression	Report on Programme/Course wise students' progression to a)Higher Education b)Employment c)Entrepreneurship	Reports in the NAAC format	10 10 10 10	30	A	90	1) All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4) No Indicator=0/D	
VI-ROLE IN INSTITUTIONAL GOVERNANCE									
16	Participation in Institutional Governance and Leadership	a)Contribution to Departmental Vision & Mission and Departmental Action Plan b)Participation in different institutional committees and preparation of committee reports c)Participation in different institutional activities that focus on value based education d)Contribution to QAC/quality initiatives	Reports in the NAAC format	4x10	40	A	120	1) All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D	
VII - BEST PRACTICES									
17	Best Practices	Identification and Contribution to a)The Departmental Best practices b)Institutional Best practices	Reports in the NAAC format	20	20	A	60	1) All Two key indicators =3 Grade points/A 2)Any one key indicator =2 Grade points/B 3)No Indicator=0/D	
Total Grade points					500		1070		

Name & Signature of the Principal

Name & Signatures of the Academic advisors


K. Suresh
 PRINCIPAL
 V.V. Giri Government Kalasala
 DUMPA GADAPA

- 1)
- 2)
- 3)

Formal - III A (To be filled by Faculty and handed over to Academic Advisor)

District: **WEST GODAVARI**

Zone: **TT**

Name of the College and Address: **V.V.GIRI GOVT. KALASA, DUMPAKADAPPA**

Name of the Lecturer: **DR. T. OJESWARA RAO**

Name of the Subject: **TELUGU**

Date of Joining in Degree College Date: **11-06-2018**

Date of Retirement: **31-03-2048**

I-CURRICULAR ASPECTS

S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Pre-determine d Weightage (W) for Key Indicator	Key Indicator Grade Points (KIGP) (A =3; B=2; C=1; D=0)	Key Indicator Wise Weighted Grade Points (KIWWGP = KIGP X W)	KIWWGP as per Academic Advisor's grading	Guidelines
1	Curricular Planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)	Preparation and Implementation of 1. Annual Academic Curriculum Plan 2. Course Objectives & Outcomes 3. Teaching Diary 4. Lesson Plans 5. Active Participation in BOS	Course wise/Sem wise Records for the Academic Year Course wise/Sem wise Records for the Academic Year Invitation Letter & Attendance a) Course wise/Sem wise additional inputs Reports b) Report on Certificate/ Diploma c) Any Online courses like MOOCs	2x5= 10 2x5= 10 10 10	30	2	60		1) All five key indicators =3 Grade points/A 2) Any four key indicators =2 Grade points/B 3) Any two key indicators =1 Grade points/C 4) No Indicator=0/D
2	Curriculum Flexibility-Enrichment	1. Additional inputs related to Curriculum of the courses taught; 2. Value added courses offered & completed a) Certificate b) Diploma c) Any Online courses like MOOCs	Course wise/Sem wise a) Reports of inputs Reports b) Report on Certificate/ Diploma c) Any Online courses like MOOCs	10 2x5=10	20	1	20		1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point C 4) No Indicator=0/D
3	Feedback system	Feedback on Curriculum by Students a) Collected b) Analyzed c) Action taken	Course wise/Sem wise a) Reports of Feedback b) Analysts Reports c) Action taken Report	10	10	3	30		1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point C 4) No Indicator=0/D

II-TEACHING, LEARNING & EVALUATION

4	Catering to Student Diversity	1. Report on grouping of students into Slow, Moderate and Advanced learners 2. Course wise activities designed for Slow, Moderate and Advanced learners	1. Course wise/Sem wise Reports with lists of students (Slow, Moderate and Advanced learners) 2. Course wise/Sem wise Activities designed for Slow, Moderate and Advanced learners	10 2x5=10	20	3 3	30 30		1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point C 4) No Indicator=0/D
5	Teaching-Learning Process	1. Report on student centered methods implemented (Course wise) 2. Report on implementation of ICT in teaching and learning (Course wise) or Report on implementation of Computer/Internet assisted learning (Course wise) 3. Report on the Use of LMS tools (Course wise) 4. Contribution for the development of LMS in the concerned subject 5. Report on innovative pedagogical Tools used	1. Course wise/Sem wise Reports on Bridge Courses conducted 2. Course wise/Sem wise Report on Remedial coaching conducted	50 50	50	2	100		1) All five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point C 4) Below two=0/D

6	Teacher Profile and Quality	<ol style="list-style-type: none"> 1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation in Short term Orientation /Refresher courses/FDRs 5. E- Content Development /MOOCs (Massive Open Online Courses) 6. Additional Qualifications acquired during the last two years 	Reports and Certificates	30	30	1	30	<ol style="list-style-type: none"> 1) Any five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicators =1 Grade point/C 4) Below two=0/D 	
7	Evaluation Process and Reforms	<ol style="list-style-type: none"> 1. Report on Formative Evaluation (CIE) 2. Assignments-Critical, Innovative, text book and Internet based 3. Involvement in Summative evaluation 4. Maintaining Marks Register & Result Analysis register. 	Department wise reports regarding 1. Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment 2. Departmental Internal Marks Register for CIA Periodic/End of the Periodical	10 10 5 5	30	3	90	<ol style="list-style-type: none"> 1) All four key indicator Metrics =3 Grade points/A 2) Metrics 1, 2, 4 =2 Grade points/B 3) Metrics 1, 2, 3 =1 Grade point/C 4) Below two=0/D 	
8	Student Performance and Learning Outcomes	<ol style="list-style-type: none"> 1. Announcement and Attainment of Course Outcomes wise) 2. Report on Student seminars/ Student demonstrations (Course presentation /Course wise) 3. Report on activities like Quiz/ Group discussion/ Poster presentation /Course wise) 4. Report on Field trips (Course wise) 5. Report on Student Study projects (Course wise) 	Course wise Reports	5+6=30	30	1	30	<ol style="list-style-type: none"> 1) All five key indicators =3 Grade points/A 2) First K1 Metric and any three other =2 Grade points/B 3) First K1 Metric and any two other =1 Grade point/C 4) Below two=0/D 	
III-RESEARCH, INNOVATIONS AND EXTENSION									
9	Funding obtained for Research (Govt./Non-Governmental Bodies)	<ol style="list-style-type: none"> 1. Minor Research Projects 2. Major Research Projects 3. Consultancy Projects 	Letter of Intimation and award letters (For Current Year only Ongoing OR Completed)	5 10 5	20	0	0	<ol style="list-style-type: none"> 1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D 	
10	Research Publications and Awards	<ol style="list-style-type: none"> 1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/CI or UGC-CARE Listed journals/Any book with ISBN shall be considered) 5. Research Guidance 6. Awards in recognition of research work 		10 15 10 5	60	2	120	<ol style="list-style-type: none"> 1) Any three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D 	
11	Extension Activities	Academic: Extension activities through DRG/ Faculty Outreach (Curriculum/ Skill/Domain related) Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/BBA etc)	Reports in the NAAC format Reports in the NAAC format	10 5+5	20	2	20	<ol style="list-style-type: none"> 1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D 	
12	Functional MoUs /Collaborations with Govt and Non Governmental Organisations	<ol style="list-style-type: none"> 1. Collaboration with University/ Industry/NGO/ Any other Agency 2. Consultancy offered 3. Amount generated through Consultancy. 	MoUs - 5 points Consultancy offered -10 Amount generated through Consultancy - 5 points	20	20	1	20	<ol style="list-style-type: none"> 1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D 	
IV - USE OF INFRASTRUCTURE & LEARNING RESOURCES									

13	Physical facilities	Infrastructural facilities in the Department/Colleges a. Use of Digital Classrooms b. Use of Virtual Classrooms c. Use of Labs d)Use of Library e. Nlist usage. f. Maintenance of Departmental Library	Log books related to usage	20	20	2	40	1)Any four key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicators =1 Grade point/C 4) Below two indicators=0/D	
VI- ROLE IN STUDENT SUPPORT AND PROGRESSION									
14	Student Support	1. Counseling of students as Mentor/ Class teacher a. Student Profile Collection b. Semester wise updation and maintenance. 2. Any other Study Material Guidance a)Academic guidance for the advanced learner (offering suggestions/reference books) b)Handholding the slow learners (offering study material/question banks) 3. Guiding/Monitoring Students for CSP/Internship 4. Organizing/Participation in Parent Teacher Meetings	Reports in the NAAC format	20 10 10 10 10	50	2	100	1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D	
15	Student Progression	Report on Programme Course wise students' progression to a)Higher Education b)Employment c)Entrepreneurship	Reports in the NAAC format	10 10 10 10	30	2	60	1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D	
VII- BEST PRACTICES									
16	Participation in Institutional Governance and Leadership	a)Contribution to Departmental Vision & Mission and Departmental Action Plan b)Participation in different institutional committees and preparation of committee reports c)Participation in different institutional activities that focus on value based education d)Contribution to IQAC/quality initiatives	Reports in the NAAC format	4x10	40	3	120	1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D	
17	Best Practices	Identification and Contribution to a)The Departmental Best practices b)Institutional Best practices	Reports in the NAAC format	20	20	3	60	1)All Two key indicators =3 Grade points/A 2)Any one key indicator =2 Grade points B 3)No Indicator=0/D	
				Total Grade points			980		

Name & Signatures of the Academic advisors

- 1)
- 2)
- 3)

Name & Signature of the Principal

K. Suresh
 PRINCIPAL
 V.V. Giri Government Kalasala
 DUMPAGADAPA

Name of the College and Address: V V GIRI GOVT KALASALA DUMIPAGADAPA

Name of the Lecturer: M. S. D Prasanna

Name of the Subject: Mathematics

Date of Joining in Degree: 05.10.2023

S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Pre-determined Weightage (Wt) for Key Indicator	Key Indicator Grade Points (KI/GP)	Key Indicator Weighted Grade Points (KI/WGP) =	KI/WGP as per Academic Advisor's	Guidelines
I-CURRICULAR ASPECTS									
1	Curricular Planning and Implementation for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)	Preparation and Implementation of 1. Annual Academic Curriculum Plan 2 Course Objectives & Outcomes 3. Teaching Diary 4. Lesson Plans 5. Active Participation in BOS	Course wise/Sem wise Records for the Academic Year Course wise/Sem wise Records for the Academic Year Invitation Letter & Attendance	2x5= 10 2x5= 10 10	30	60	20		1) All five key indicators =3 Grade points/A 2) Any four key indicators =2 Grade points/B 3) Any two key indicators =1 Grade point/C 4) No Indicator=0/D
2	Curriculum Flexibility/Enrichment	1. Additional inputs related to Curriculum of the courses taught 2. Value added courses offered & completed a) Certificate b) Diploma c) Any Online courses like MOOCs	a) Course wise/Sem wise additional inputs Reports b) Report on Certificate/ Diploma c) Any Online courses like MOOCs	10 2x5=10	20	30			1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D
3	Feedback system	Feedback on Curriculum by Students a) Collected b) Analyzed c) Action taken	Course wise/Sem wise a) Reports of Feedback b) Analysis Reports c) Action taken Report	10	10	30			1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D
II-TEACHING, LEARNING & EVALUATION									
4	Catering to Student Diversity	1. Report on grouping of students into Slow, Moderate and Advanced learners 2. Course wise activities designed for Slow, Moderate and Advanced learners	1. Course wise/Sem wise Reports with lists of students (Slow, Moderate and Advanced learners) 2. Course wise/Sem wise Activities designed for Slow, Moderate and Advanced learners	10	20	30			1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D

10	Research Publications and Awards	<p>1. Papers Published in Journals / Chapters published in edited volumes</p> <p>2. Books published as single author</p> <p>3. Books published as Co-Author</p> <p>4. Papers/Chapters published as Co-Author</p> <p>(Note: A maximum of 3 publications in Scopus/ Web of Science/ICI or UGC -CARE Listed journals/Any book with ISBN shall be considered)</p> <p>5. Research Guides/ship recognition of research work</p> <p>6. Awards in</p>	<p>10</p> <p>15</p> <p>10</p> <p>5</p>	60	<p>1) Any three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C</p> <p>4) No Indicator=0/D</p>	
11	Extension Activities	<p>Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/Domain related)</p> <p>Involvement in activities related to community service</p> <p>a. Sensitising the students about the value of Community Service</p> <p>b.</p> <p>Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc)</p>	<p>Reports in the NAAC format</p> <p>10</p>	20	<p>1) All three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C 4) No Indicator=0/D</p>	
12	Functional MoUs /Collaborations with Govt and Non Governmental Organisations	<p>1. Collaboration with University/ Industry/NGO/ Any other Agency</p> <p>2. Consultancy offered</p> <p>3. Amount generated through Consultancy.</p>	<p>MoUs - 5 points</p> <p>Consultancy offered -10</p> <p>Amount generated through Consultancy - 5 points</p>	20 20	<p>1) All three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C 4) No Indicator=0/D</p>	
IV-USE OF INFRASTRUCTURE & LEARNING RESOURCES						
13	Physical facilities	<p>Infrastructural facilities in the Department/Colleges</p> <p>a. Use of Digital Classrooms</p> <p>b. Use of Virtual Classroom</p> <p>c. Use of Labs</p> <p>d. Use of Library</p> <p>e. NISIT usage.</p> <p>f. Maintenance of Departmental Library</p>	<p>Log books related to usage</p>	20 20	60	<p>1) Any four key indicators = 3 Grade points/A 2) Any three key indicators = 2 Grade points/B 3) Any two key indicators = 1 Grade point/C</p> <p>4) Below two Indicators=0/D</p>

V. ROLE IN STUDENT SUPPORT AND PROGRESSION

14	Student Support	1. Counseling of students as Mentor/ Class teacher a. Student Profile Collection b. Semester wise updation and maintenance. 2. Any other Study Material/ Guidance (offering suggestions/reference books) a)Academic guidance for the advanced learner b)Handholding the slow learners (offering study material/ question banks) 3. Guiding/Monitoring Students for	Reports in the NAAC format	20 10 10 10	50	150				1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator = 1 Grade point/C 4)Below two=0/D
15	Student Progression	Report on Programme/Course wise students' progression to a)Higher Education b)Employment c)Entrepreneurship	Reports in the NAAC format	10 10 10	30	30				1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator = 1 Grade point/C 4)No Indicator=0/D
VI - ROLE IN INSTITUTIONAL GOVERNANCE										
16	Participation in Institutional Governance and Leadership	a)Contribution to Departmental Vision & Mission and Departmental Action Plan b)Participation in different institutional committees and preparation of committee reports c)Participation in different institutional activities that focus on value based education d)Contribution to IQAC/quality initiatives	Reports in the NAAC format	4x10	40	120				1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator = 1 Grade point/C 4)Below two=0/D
VII - BEST PRACTICES										
17	Best Practices	Identification and Contribution to a)The Departmental Best practices b)Institutional Best practices	Reports in the NAAC format	20	20	40				1)All Two key indicators =3 Grade points/A 2)Any one key indicator =2 Grade points/B 3)No
Total Grade points				500		930				

Name & Signature of the Principal

Name & Signatures of the Academic advisors

- 1)
- 2)
- 3)


K. Suganth
PRINCIPAL
V.V. Giri Government Kalasala
DUMPA GADAPA

Government of Andhra Pradesh Commissionerate of Collegiate Education

Academic & Administrative Audit of Degree Colleges (2023-24)

Formul - III A (To be Filled by Faculty and handed over to Academic Advisor)

District: West Godavari

Zone: II

Name of the College and Address V V Giri Government Kalasala - Dummagadappa

Name of the Lecturer Dr.Ch. Vijay Anil Dai

Name of the Subject Physics

Date of Joining in Degree 01-05-2005

Date of Retirement: 30.04.2031

S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermined Weightage (W) for Key Indicator	Key Indicator Grade Points (KIGP) (A =3; B=2; =3; B=2;	Key Indicator Weighted Grade Points (KIWGP) = KIGP X W	KIWGP as per Academic Advisor's grading	Guidelines
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I-CURRICULAR ASPECTS

1	Curricular Planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)	Preparation and Implementation of 1. Annual Academic Curriculum Plan 2. Course Objectives & Outcomes 3. Teaching Diary 4. Lesson Plans 5. Active Participation in BOS	Course wise/Sem wise Records for the Academic Year	2x5= 10	30	2	60		1)All five key indicators =3 Grade points/A 2)Any four key indicators =2 Grade points/B 3)Any two key indicators =1 Grade points/C 4)No Indicator=0/D
			Course wise/Sem wise additional inputs Reports	10					
2	Curriculum Flexibility/Enrichment	1. Additional inputs related to Curriculum of the 2. Value added courses offered & completed a)Certificate b)Diploma c)Any Online courses like MOOCs	a)Course wise/Sem wise additional inputs Reports	10	20	1	20		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
			b)Report on Certificate/ Diploma c)Any Online courses like MOOCs	2x5=10					
3	Feedback system	Feedback on Curriculum by Students a) Collected b) Analyzed c) Action taken	Course wise/Sem wise a)Reports of Feedback b)Analysis Reports c)Action taken Report	10	10	2	20		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C
II-TEACHING, LEARNING & EVALUATION									
4	Catering to Student Diversity	1. Report on grouping of students into Slow, Moderate and Advanced learners 2. Course wise activities designed for Slow, Moderate and Advanced learners	1. Course wise/Sem wise Reports with lists of students (Slow, Moderate and Advanced learners) 2. Course wise/Sem wise Activities designed for Slow, Moderate and Advanced learners	10	20	2	40		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
			1. Report on Course wise Bridge Courses conducted 2. Report on Course wise Remedial coaching conducted	2x5=10					

5	Teaching-Learning Process	<ol style="list-style-type: none"> Report on student centered methods implemented (Course wise) Report on implementation of ICT in teaching and learning (Course wise) or Report on implementation of Computer/Internet assisted learning (Course wise) Report on the Use of LMS tools (Course wise) Contribution for the development of LMS in the department/college. 	Course wise/ Sem wise Reports	50	50	2	100	<ol style="list-style-type: none"> All five key indicators =3 Grade points/A Any three key indicators =2 Grade points/B Any two key indicators =1 Grade point/C Below two=0/D 	
6	Teacher Profile and Quality	<ol style="list-style-type: none"> Report on Seminars/Conferences/ Workshops/ Guest Lectures organized Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks Awards and recognition Participation in Short term/ Orientation /Refresher courses/FDPs E- Content Development /MOOCs (Massive Open Online Courses) Additional Qualifications acquired during the last two years 	Reports and Certificates	30	30	1	30	<ol style="list-style-type: none"> Any five key indicators =3 Grade points/A Any three key indicators =2 Grade points/B Any two key indicators =1 Grade point/C Below two=0/D 	
7	Evaluation Process and Reforms	<ol style="list-style-type: none"> Report on Formative Evaluation (CIE) Assignments-Critical, Innovative, text book and Internet based # Involvement in Summative evaluation Maintaining Marks Register & Result Analysis register. 	<ol style="list-style-type: none"> Department wise reports regarding Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment Departmental Internal Marks Register for CIA verified by the Principal 	10 10 5	30	2	60	<ol style="list-style-type: none"> All four key indicator Metrics =3 Grade points/A Metrics 1, 2, 4 =2 Grade points/B Metrics 1, 2, 3 =1 Grade point/C Below two=0/D 	
8	Student Performance and Learning Outcomes	<ol style="list-style-type: none"> Announcement and Attainment of Course Outcomes Report on Student seminars/ Student demonstrations (Course wise) Report on activities like Quiz/ Group discussion/ Poster presentation (Course wise) Report on Field trips (Course wise) Report on Student Study projects (Course wise) 	Course wise Reports	5x6=30	30	1	30	<ol style="list-style-type: none"> All five key indicators =3 Grade points/A First KI Metric and any three other =2 Grade points/B First KI Metric and any two other =1 Grade point/C Below two=0/D 	
III-RESEARCH, INNOVATIONS AND EXTENSION									
9	Funding obtained for Research (Govt./Non-Governmental Bodies)	<ol style="list-style-type: none"> Minor Research Projects Major Research Projects Consultancy Projects 	Letter of intimation and award letters (For Current Year only Ongoing OR Completed)	5 10 5	20	0	0	<ol style="list-style-type: none"> All three key indicators =3 Grade points/A Any two key indicators =2 	

10	Research Publications and Awards	1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/CI or UGC -CARE Listed Journals/Any book with ISBN shall be considered) 5. Research Guideship 6. Awards in recognition	10	15	10	5	60	0	0		1) Any three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D
			10	10							
11	Extension Activities	Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/Domain related) Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh	Reports in the NAAC format	10			20	0	0		1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D
			Reports in the NAAC format	5+5							
12	Functional MoUs /Collaborations with Govt and Non Governmental Organisations	1. Collaboration with University/ Industry/NGO/ Any other Agency 2. Consultancy offered 3. Amount generated through Consultancy.	MoUs - 5 points Consultancy offered -10 Amount generated through Consultancy - 5 points	20	20	1	20				1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C
IV - USE OF INFRASTRUCTURE & LEARNING RESOURCES											
13	Physical facilities	Infrastructural facilities in the Department/Colleges a. Use of Digital Classrooms b. Use of Virtual Classroom c. Use of Labs d. Use of Library e. Nlist usage f. Maintenance of Departmental Library	Log books related to usage	20	20	2	40				1) Any four key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicators =1 Grade point/C 4) Below two Indicators=0/D
V- ROLE IN STUDENT SUPPORT AND PROGRESSION											

14	Student Support	1. Counseling of students as Mentor/Class teacher a. Student Profile Collection b. Semester wise updation and maintenance. 2. Any other Study Material/Guidance a) Academic guidance for the advanced learner (offering suggestions/reference books) b) Handholding the slow learners (offering study material/ question banks) 3. Guiding/Monitoring Students for CSP/Internship 4. Organizing/Participation in Parent Teacher Meetings	Reports in the NAAC format	20 10 10 10	50	2	100	1) All Four key indicators =3 Grade points/A 2) Any Three key indicators =2 Grade points/B 3) Any Two key indicator =1 Grade point/C 4) Below two=0/D	
15	Student Progression	Report on Programme/Course wise students' progression to a) Higher Education b) Employment c) Entrepreneurship	Reports in the NAAC format	10 10 10	30	2	60	1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C	
VI - ROLE IN INSTITUTIONAL GOVERNANCE									
16	Participation in Institutional Governance and Leadership	a) Contribution to Departmental Vision & Mission and Departmental Action Plan b) Participation in different institutional committees and preparation of committee reports c) Participation in different institutional activities that focus on value based education d) Contribution to IQAC/quality initiatives	Reports in the NAAC format	4x10	40	2	80	1) All Four key indicators =3 Grade points/A 2) Any Three key indicators =2 Grade points/B 3) Any Two key indicator =1 Grade point/C 4) Below two=0/D	
VII - BEST PRACTICES									
17	Best Practices	Identification and Contribution to a) The Departmental Best practices b) Institutional Best practices	Reports in the NAAC format	20	20	2	40	1) All Two key indicators =3 Grade points/A 2) Any one key indicator =2 Grade	
Total Grade points					500				

Name & Signature of the Principal

Name & Signatures of the Academic advisors

K. Suresh
12/2/25

**V.V. Giri Government
DUMPA GADAPA
PRINCIPAL Kalasala**

1)
2)
3)

Zone: 2 District: WRST GODAVARI

Name of the College and Address: VV GIRI GOVERNMENT KALASAL, DUNIAPAGADAPA

Name of the Lecturer: DR. ANDHRA

Name of the Subject: CHEMISTRY

Date of Joining in Degree College Date: 19.08.2008

Date of Retirement: 31.07.2047

S.No	Key Indicator	List of files/documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predefined Weightage (W) for Key Indicator	Key Indicator Grade Points (KIGP) (A =3; B=2; C=1; D=0)	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X W	KIWWGP as per Academic Advisor's grading	Guidelines	
										I-CURRICULAR ASPECTS
1	Curricular Planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)	Preparation and Implementation of 1. Annual Academic Curriculum Plan 2 Course Objectives & Outcomes 3. Teaching Diary 4. Lesson Plans 5. Active Participation in BOS	Course wise/Sem wise Records for the Academic Year Course wise/Sem wise Reports for the Academic Year Involvement Letter & Attendance Inputs Reports	2x5= 10 2x5= 10	30	A	90		1) All five key indicators = 3 Grade points/A 2) Any four key indicators = 2 Grade points/B 3) Any two key indicators = 1 Grade point/C 4) No indicator=0/D	
2	Curriculum Flexibility/Enrichment	2. Value added courses offered & completed a) Certificate b) Diploma c) Any Online courses like MOOCs	a) Course wise/Sem wise additional Inputs Reports b) Report on Certificate/ Diploma c) Any Online courses like MOOCs	2x5=10	20	B	40		1) All three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C 4) No Indicator=0/D	
3	Feedback system	Feedback on Curriculum by Students a) Collected b) Analyzed c) Action taken	Course wise/Sem wise a) Reports of Feedback b) Analysis Reports c) Action taken Report	10	10	A	30		1) All three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C 4) No Indicator=0/D	
II-TEACHING, LEARNING & EVALUATION										
4	Catering to Student Diversity	1. Report on grouping of students into Slow, Moderate and Advanced learners 2. Course wise activities designed for Slow, Moderate and Advanced learners	1. Course wise/Sem wise Reports with lists of students (Slow, Moderate and Advanced learners) 2. Course wise/Sem wise Activities designed for Slow, Moderate and Advanced learners	10	20	A	30		1) All three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C 4) No Indicator=0/D	
5	Teaching-Learning Process	1. Report on student centered methods implemented (Course wise) 2. Report on implementation of ICT in teaching and learning (Course wise) or 3. Report on the Use of LMS tools (Course wise) 4. Contribution for the development of LMS in the concerned subject 5. Report on innovative pedagogical Tools used	1. Course wise/Sem wise Reports on Bridge Courses conducted 2. Course wise/Sem wise Report on Remedial coaching conducted	2x5=10	50	B	100		1) All five key indicators = 3 Grade points/A 2) Any three key indicators = 2 Grade points/B 3) Any two key indicators = 1 Grade point/C 4) Below two=0/D	

6	Teacher Profile and Quality	<ol style="list-style-type: none"> 1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation in Short term Orientation /Refresher courses/IDPs 5. E- Content Development /MOOCs (Massive Open Online Courses) 6. Additional Qualifications acquired during the last two years 	Reports and Certificates	30	30	A	90	<ol style="list-style-type: none"> 1) Any five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point/C 4) Below two=0/D 								
7	Evaluation Process and Reforms	<ol style="list-style-type: none"> 1. Report on Formative Evaluation (CFE) 2. Assignments-Critical, Innovative, text book and Internet based 3. Involvement in Summative evaluation 4. Maintaining Marks Register & Result Analysis register. 	<p>Department wise reports regarding</p> <ol style="list-style-type: none"> 1. Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment 2. Departmental Internal Marks Register for CIA verified by the Principal 	<table border="1"> <tr> <td>10</td> <td></td> </tr> <tr> <td>10</td> <td></td> </tr> <tr> <td>5</td> <td></td> </tr> <tr> <td>5</td> <td></td> </tr> </table>	10		10		5		5		30	A	90	<ol style="list-style-type: none"> 1) All four key indicator Metrics =3 Grade points/A 2) Metrics 1, 2, 4 =2 Grade points/B 3) Metrics 1, 2,3 =1 Grade point/C 4) Below two=0/D
10																
10																
5																
5																
8	Student Performance and Learning Outcomes	<ol style="list-style-type: none"> 1. Announcement and Attainment of Course Outcomes 2. Report on Student seminars/ Student demonstrations (Course wise) 3. Report on activities like Quiz/ Group discussion/ Poster presentation (Course wise) 4. Report on Field trips (Course wise) 5. Report on Student Study projects (Course wise) 	Course wise Reports	5x6=30	30	A	90	<ol style="list-style-type: none"> 1) All five key indicators =3 Grade points/A 2) First KI Metric and any three other =2 Grade points/B 3) First KI Metric and any two other =1 Grade point/C 4) Below two=0/D 								
III-RESEARCH, INNOVATIONS AND EXTENSION																
9	Funding obtained for Research (Govt./Non-Governmental Bodies)	<ol style="list-style-type: none"> 1. Minor Research Projects 2. Major Research Projects 3. Consultancy Projects 	Letter of Intimation and award letters (For Current Year only Completed)	<table border="1"> <tr> <td>5</td> <td></td> </tr> <tr> <td>10</td> <td></td> </tr> <tr> <td>5</td> <td></td> </tr> </table>	5		10		5		20	0	0	<ol style="list-style-type: none"> 1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No indicator=0/D 		
5																
10																
5																
10	Research Publications and Awards	<ol style="list-style-type: none"> 1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author <p>(Note: A maximum of 3 publications in Scopus/Web of Science/ICI or UGC -CARE Listed journals/Any book with ISBN shall be considered)</p>		<table border="1"> <tr> <td>10</td> <td></td> </tr> <tr> <td>15</td> <td></td> </tr> <tr> <td>10</td> <td></td> </tr> <tr> <td>5</td> <td></td> </tr> </table>	10		15		10		5		60	C	60	<ol style="list-style-type: none"> 1) Any three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No indicator=0/D
10																
15																
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		<ol style="list-style-type: none"> 5. Research Guideship 6. Awards in recognition of research work 		<table border="1"> <tr> <td>10</td> <td></td> </tr> <tr> <td>10</td> <td></td> </tr> </table>	10		10									
10																
10																
		Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill Domain related)	Reports in the NAAC format	10		0	0	<ol style="list-style-type: none"> 1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No indicator=0/D 								
		<ol style="list-style-type: none"> Involvement in activities related to community service Sensitising the students about the value of Community Service 	Reports in the NAAC format	5-5	20	C	30	<ol style="list-style-type: none"> 1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No indicator=0/D 								
11	Extension Activities	<ol style="list-style-type: none"> Organising the activity <p>(A maximum of 5 Programmes resulting in Community Service like ODF/Swasthi Bharat/UBA etc)</p>	Reports in the NAAC format	5-5	20	C	30	<ol style="list-style-type: none"> 1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No indicator=0/D 								

12	Functional MoIs (Collaborations with Govt and Non Governmental Organisations)	1) Collaboration with University/ Industry/NGO/ Any other Agency 2) Consultancy offered 3) Amount generated through Consultancy.	MoIs - 5 points Consultancy offered - 10 points Amount generated through Consultancy - 5 points	20	20	C	10		1) All three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C 4) No Indicator = 0/D
IV - USE OF INFRASTRUCTURE & LEARNING RESOURCES									
13	Physical facilities	1) Infrastructural facilities in the Department/Colleges a) Use of Digital Classrooms b) Use of Virtual Classrooms c) Use of Labs d) Use of Library e) Nlist usage f) Maintenance of Departmental Library	Log books related to usage	20	20	A	60		1) Any four key indicators = 3 Grade points/A 2) Any three key indicators = 2 Grade points/B 3) Any two key indicators = 1 Grade point/C 4) Below two indicators = 0/D
V - ROLE IN STUDENT SUPPORT AND PROGRESSION									
14	Student Support	1) Counseling of students as Mentor/ Class teacher a) Student Profile Collection b) Semester wise updation and maintenance 2) Any other Study Material/ Guidance a) Academic guidance for the advanced learner (offering suggestions/reference books) b) Handholding the slow learners (offering study material/question banks) 3) Guiding/Monitoring Students for CSP/Internship 4) Organizing/Participation in Parent Teacher Meetings	Reports in the NAAC format	20 10 10 10 10	50	A	150		1) All Four key indicators = 3 Grade points/A 2) Any Three key indicators = 2 Grade points/B 3) Any Two key indicator = 1 Grade point/C 4) Below two = 0/D
15	Student Progression	Report on Programme Course wise students' progression to a) Higher Education b) Employment c) Entrepreneurship	Reports in the NAAC format	10 10 10 10	30	C	30		1) All three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C 4) No Indicator = 0/D
VI - ROLE IN INSTITUTIONAL GOVERNANCE									
16	Participation in Institutional Governance and Leadership	a) Contribution to Departmental Vision & Mission and Departmental Action Plan b) Participation in different institutional committees and preparation of committee reports c) Participation in different institutional activities that focus on value based education d) Contribution to IQAC/quality initiatives	Reports in the NAAC format	4x10	40	A	120		1) All Four key indicators = 3 Grade points/A 2) Any Three key indicators = 2 Grade points/B 3) Any Two key indicator = 1 Grade point/C 4) Below two = 0/D
VII - BEST PRACTICES									
17	Best Practices	Identification and Contribution to a) The Departmental Best practices b) Institutional Best Practices	Reports in the NAAC format	20	20	B	40		1) All Two key indicators = 3 Grade points/A 2) Any one key indicator = 2 Grade points/B 3) No Indicator = 0/D
Total Grade points				500			1000		

Name & Signatures of the Academic advisors

- 1)
- 2)
- 3)


K. Suresh
 PRINCIPAL
 V.V. Giri Government Kalasala
 DUMPAGADAPA

Zone: II

Name of the College and Address: V V GIRI GOVT KALASALA DUMPI AGADAPA

Name of the Lecturer: G N L PAVANI

Name of the Subject: COMPUTER SCIENCE

Date of Joining in Degree: 17-04-2023

S.No	Key Indicator	List of files/documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Pre-determined Weightage (W) for Key Indicator	Key Indicator Grade Points (KI/GP)	Key Indicator Weighted Grade Points (KI/WGP) =	KI/WGP as per Academic Adviser's	Guidelines

I-CURRICULAR ASPECTS

1	Curricular Planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)	Preparation and Implementation of 1. Annual Academic Curriculum Plan 2. Course Objectives & Outcomes 3. Teaching Diary 4. Lesson Plans 5. Active Participation in BOS	Course wise/Sem wise Records for the Academic Year Course wise/Sem wise Records for the Academic Year Invitation Letter & Attendance	2x5=10 2x5=10 10	30	60			1) All five key indicators = 3 Grade points/A 2) Any four key indicators = 2 Grade points/B 3) Any two key indicators = 1 Grade point C 4) No Indicator = 0/D
2	Curriculum Flexibility/Enrichment	1. Additional inputs related to Curriculum of the courses taught 2. Value added courses offered & completed a) Certificate b) Diploma c) Any Online courses like MOOCs	a) Course wise/Sem wise additional inputs Reports b) Report on Certificate/ Diploma c) Any Online courses like MOOCs	2x5=10	20	30			1) All three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point C 4) No Indicator = 0/D
3	Feedback system	Feedback on Curriculum by Students a) Collected b) Analyzed c) Action taken	Course wise/Sem wise a) Reports of Feedback b) Analysis Reports c) Action taken Report	10	10	30			1) All three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point C 4) No Indicator = 0/D

II-TEACHING, LEARNING & EVALUATION

4	Catering to Student Diversity	1. Report on grouping of students into Slow, Moderate and Advanced learners 2. Course wise activities designed for Slow, Moderate and Advanced learners	1. Course wise/Sem wise Reports with lists of students (Slow, Moderate and Advanced learners) 2. Course wise/Sem wise Activities designed for Slow, Moderate and Advanced learners	10	20	30			1) All three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point C 4) No Indicator = 0/D
		1. Report on Course wise Bridge Courses conducted 2. Report on Course wise Remedial coaching conducted	1. Course wise/Sem wise Reports on Bridge Courses conducted 2. Course wise/Sem wise Report on Remedial coaching conducted	2x5=10	20	30			

5	Teaching-Learning Process	<ol style="list-style-type: none"> 1. Report on student centered methods implemented (Course wise) 2. Report on implementation of ICT in teaching and learning (Course wise) 3. Report on the Use of LMS tools (Course wise) 4. Contribution for the development of LMS in the concerned subject 5. Report on innovative pedagogical Tools used 	Report on implementation of Computer/Internet assisted learning (Course wise)	Course wise/ Sem wise Reports	50	50	60	100	<ol style="list-style-type: none"> 1) All five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point/C 4) Below two=0/D
6	Teacher Profile and Quality	<ol style="list-style-type: none"> 1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation in Short term/ Orientation /Refresher courses/FDPs 5. E- Content Development /MOOCs (Massive Open Online Courses) 6. Additional Qualifications acquired during the 	Reports and Certificates	30	30	90	90	<ol style="list-style-type: none"> 1) All four key indicator Metrics =3 Grade points/A 2) Metrics 1, 2, 4 =2 Grade points/B 3) Metrics 1, 2,3 =1 Grade point/C 4) Below two=0/D 	
7	Evaluation Process and Reforms	<ol style="list-style-type: none"> 1. Report on Formative Evaluation (CIE) 2. Assignments-Critical, Innovative, text book and Internet based 3. Involvement in Summative evaluation 4. Maintaining Marks Register & Result Analysis register. 	Department wise reports regarding 1. Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment	10	10	5	5	<ol style="list-style-type: none"> 1) All five key indicators =3 Grade points/A 2) First KI Metric and any three other =2 Grade points/B 3) First KI Metric and any two other =1 Grade point/C 4) Below two=0/D 	
8	Student Performance and Learning Outcomes	<ol style="list-style-type: none"> 1. Announcement and Attainment of Course Outcomes 2. Report on Student seminars/ Student demonstrations (Course wise) 3. Report on activities like Quiz/ Group discussion/ Poster presentation (Course wise) 4. Report on Field trips (Course wise) 5. Report on Student Study projects (Course wise) 	Course wise Reports	5x6=30	30	90	<ol style="list-style-type: none"> 1) All five key indicators =3 Grade points/A 2) First KI Metric and any three other =2 Grade points/B 3) First KI Metric and any two other =1 Grade point/C 4) Below two=0/D 		
III-RESEARCH, INNOVATIONS AND EXTENSION									
9	Funding obtained for Research (Govt./Non-Governmental Bodies)	<ol style="list-style-type: none"> 1. Minor Research Projects 2. Major Research Projects 3. Consultancy Projects 	Letter of intimation and award letters (For Current Year only Ongoing OR Completed)	5	10	5	20	<ol style="list-style-type: none"> 1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D 	

10	Research Publications and Awards	1. Papers Published in Journals / Chapters published in edited volumes	10	60					1) Any three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C 4) No Indicator=0/D
		2. Books published as single author	15						
		3. Books published as Co-Author	10						
		4. Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/CI or UGC -CARE Listed journals/Any book with ISBN shall be considered)	5						
		5. Research Guideship	10						
		6. Awards in recognition of research work	10						
		Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/Domain related)	10						1) All three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C 4) No Indicator=0/D
11	Extension Activities	Involvement in activities related to community service		20					
		a. Sensitising the students about the value of Community Service							
		b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc)	5+5						
12	Functional MoUs /Collaborations with Govt and Non Governmental Organisations	1. Collaboration with University/ Industry/NGO/ Any other Agency	MoUs - 5 points	20					1) All three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C 4) No Indicator=0/D
		2. Consultancy offered	Consulancy offered -10 Amount generated through						
		3. Amount generated through Consultancy:	Consulancy - 5 points						
IV-USE OF INFRASTRUCTURE & LEARNING RESOURCES									
13	Physical facilities	Infrastructural facilities in the Department/Colleges	60	20	20				1) Any four key indicators = 3 Grade points/A 2) Any three key indicators = 2 Grade points/B 3) Any two key indicators = 1 Grade point/C 4) Below two Indicators=0/D
		a. Use of Digital Classrooms							
		b. Use of Virtual Classroom							
		c. Use of Labs							
		d. Use of Library							
		e. Nilist usage.							
		f. Maintenance of Departmental Library							
		Log books related to usage							

V- ROLE IN STUDENT SUPPORT AND PROGRESSION

14	Student Support	1. Counseling of students as Mentor/ Class teacher a. Student Profile Collection b. Semester wise updation and maintenance. 2. Any other Study Material/ Guidance a) Academic guidance for the advanced learner (offering suggestions/reference books) b) Handholding the slow learners (offering study material/ question banks) 3. Guiding/Monitoring Students for	Reports in the NAAC format	20 10 10 10 10	50	150					1) All Four key indicators =3 Grade points/A 2) Any Three key indicators =2 Grade points/B 3) Any Two key indicator =1 Grade point/C 4) Below two=0/D
15	Student Progression	Report on Programme/Course wise students' progression to a) Higher Education b) Employment c) Entrepreneurship	Reports in the NAAC format	10 10 10 10	30	30					1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator = 1 Grade point/C 4) No Indicator=0/D
VI- ROLE IN INSTITUTIONAL GOVERNANCE											
16	Participation in Institutional Governance and Leadership	a) Contribution to Departmental Vision & Mission and Departmental Action Plan b) Participation in different institutional committees and preparation of committee reports c) Participation in different institutional activities that focus on value based education d) Contribution to IQAC/quality initiatives	Reports in the NAAC format	4x10	40	120					1) All Four key indicators =3 Grade points/A 2) Any Three key indicators =2 Grade points/B 3) Any Two key indicator =1 Grade point/C 4) Below two=0/D
17	Best Practices	Identification and Contribution to a) The Departmental Best Practices b) Institutional Best Practices	Reports in the NAAC format	20	20	40					1) All Two key indicators =3 Grade points/A 2) Any one key indicator =2 Grade points/B 3) No
VII - BEST PRACTICES											
Total Grade points				500				930			

Name & Signature of the Principal

Name & Signatures of the Academic advisors

- 1)
- 2)
- 3)


K. Suresh
PRINCIPAL
V.V. Giri Government Kalasala
DUMPA GADAPA

5	Teaching-Learning Process	<ol style="list-style-type: none"> 1. Report on student centered methods implemented (Course wise) 2. Report on implementation of ICT in teaching and learning (Course wise) or Report on implementation of Computer/Internet assisted learning (Course wise) 3. Report on the Use of LMS tools (Course wise) 4. Contribution for the development of LMS in the concerned subject 5. Report on innovative pedagogical Tools used 	Course wise/ Sem wise Reports	50	50	B	100	<ol style="list-style-type: none"> 1) All five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point/C 4) Below two=0/D 	
6	Teacher Profile and Quality	<ol style="list-style-type: none"> 1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures /Invited talks 3. Awards and recognition 4. Participation in Short term Orientation /Refresher courses/EDPs 5. E-Content Development /MPOCs (Massive Open Online Courses) 6. Additional Qualifications acquired during the last two years 	Reports and Certificates	30	30	C	30	<ol style="list-style-type: none"> 1) Any five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point/C 4) Below two=0/D 	
7	Evaluation Process and Reforms	<ol style="list-style-type: none"> 1. Report on Formative Evaluation (CIE) 2. Assignments-Critical, Innovative, text book and Internet based 3. Involvement in Summative evaluation 4. Maintaining Marks Register & Result analysis register. 	<ol style="list-style-type: none"> 1. Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment 2. Departmental Internal Marks Register for CIA verified by the Principal 	10 10 5	30	A	90	<ol style="list-style-type: none"> 1) All four key indicator Metrics =3 Grade points/A 2) Metrics 1, 2, 4 =2 Grade points/B 3) Metrics 1, 2, 3 =1 Grade point/C 4) Below two=0/D 	
8	Student Performance and Learning Outcomes	<ol style="list-style-type: none"> 1. Announcement and Attainment of Course Outcomes 2. Report on Student seminars/ Student demonstrations (Course wise) 3. Report on activities like Quiz/Group discussion/Poster presentation (Course wise) 4. Report on Field trips (Course wise) 5. Report on Student Study projects (Course wise) 	Course wise Reports	5x6=30	30	B	60	<ol style="list-style-type: none"> 1) All five key indicators =3 Grade points/A 2) First KI Metric and any three other =2 Grade points/B 3) First KI Metric and any two other =1 Grade point/C 4) Below two=0/D 	
III-RESEARCH, INNOVATIONS AND EXTENSION									
9	Funding obtained for Research (Govt./Non-Governmental Bodies)	<ol style="list-style-type: none"> 1. Minor Research Projects 2. Major Research Projects 3. Consultancy Projects 	Letter of Intimation and award letters (for Current Year only Completed)	5 10 5	20	0		<ol style="list-style-type: none"> 1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No indicator=0/D 	

10	Research Publications and Awards	1. Papers Published in Journals / Chapters published in edited volumes	10	60	0			1) Any three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D
		2. Books published as single author	15					
		3. Books published as Co-Author	10					
		4. Papers/Chapters published as Co-Author	5					
		(Note: A maximum of 3 publications in Scopus/Web of Science/CI or UGC-CARE Listed Journals/Any book with ISBN shall be considered)						
		5. Research Guides/ship	10					
		6. Awards in recognition of research work	10					
		Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/ Domain related)	10					1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D
11	Extension Activities	Involvement in activities related to community service	5+5	20	A	60		
		a. Sensitising the students about the value of Community Service						
		b. Organising the activity						
		(A maximum of 5 Programmes resulting in Community Service like ODF/Swathi Bharat/UBA etc)						
12	Functional MoU's /Collaborations with Govt and Non Governmental Organisations	1. Collaboration with University/ Industry/NGO/ Any other Agency	MoUs - 5 points					1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D
		2. Consultancy offered	Consultancy offered -10					
		3. Amount generated through Consultancy.	Amount generated through Consultancy - 5 points	20	B	40		
IV - USE OF INFRASTRUCTURE & LEARNING RESOURCES								
13	Physical facilities	Infrastructural facilities in the Department/Colleges	Log books related to usage	20	A	60		1) Any four key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points B 3) Any two key indicators =1 Grade point C 4) Below two indicators=0/D
		a. Use of Digital Classrooms						
		b. Use of Virtual Classroom						
		c. Use of Labs d Use of Library						
		e. Nist usage						
		f. Maintenance of Departmental Library						
V- ROLE IN STUDENT SUPPORT AND PROGRESSION								
14	Student Support	1. Counseling of students as Mentor/ Class teacher and maintenance:	Reports in the NAAC format	20	A	150		1) All Four key indicators =3 Grade points/A 2) Any Three key indicators =2 Grade points B 3) Any Two key indicator =1 Grade point C 4) Below two=0/D
		a. Student Profile Collection						
		b. Semester wise updation						
		2. Any other Study Material /Guidance						
		a) Academic guidance for the advanced learner (offering suggestions/ reference books)						
		b) Handholding the slow Learners (offering study material/ question banks)						
		3. Guiding/Monitoring Students for CSP/ Internship						
		4. Organizing/Participation in Parent Teacher Meetings						

15	Student Progression	Report on Programme Course wise students' progression to a) Higher Education b) Employment c) Entrepreneurship	Reports in the NAAC format	10 10 10	30	B	60	1) All three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C 4) No Indicator=0/D	
VI-ROLE IN INSTITUTIONAL GOVERNANCE									
16	Participation in Institutional Governance and Leadership	a) Contribution to Departmental Vision & Mission and Departmental Action Plan b) Participation in different institutional committees and preparation of committee reports c) Participation in different institutional activities that focus on value based education d) Contribution to IQAC quality initiatives	Reports in the NAAC format	4x10	40	B	80	1) All Four key indicators = 3 Grade points/A 2) Any Three key indicators = 2 Grade points/B 3) Any Two key indicator = 1 Grade point/C 4) Below two=0/D	
VII - BEST PRACTICES									
17	Best Practices	Identification and Contribution to a) The Departmental Best practices b) Institutional Best practices	Reports in the NAAC format	20	20	A	60	1) All Two key indicators = 3 Grade points/A 2) Any one key indicator = 2 Grade points/B 3) No Indicator=0/D	
Total Grade points				500	500	1500	840		

Name & Signature of the Principal

K. Suresh
12/12/25

**V.V. Giri Government Kalasala
DUMPAGADAPA
PRINCIPAL**

Name & Signatures of the Academic advisors

- 1)
- 2)
- 3)

District:

VV.V.GIRI GOVERNMENT KALASLAL DUNIPAGADAPA

P.SAI SUPRAJA

COMMERCE

08-07-2019

Name of the College and Address	Name of the Lecturer	Name of the Subject	Date of Joining in Degree College Date	S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermined Weightage (W) for Key Indicator	Key Indicator Grade Points (KIGP) (A =3; B=2; C=1; D=0)	Key Indicator Wise Weighted Grade Points (KIWGP) = KIGP X W1	KIWGP as per Academic Advisor's grading	Guidelines
I-CURRICULAR ASPECTS													
Curricular Planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)					Preparation and Implementation of 1. Annual Academic Curriculum Plan 2. Course Objectives & Outcomes 3. Teaching Diary 4. Lesson Plans 5. Active Participation in BOS	Course wise/Sem wise Records for the Academic Year Course wise/Sem wise Records for the Academic Year Invitation Letter & Attendance a) Course wise/Sem wise additional inputs Reports b) Report on Certificate/ Diploma c) Any Online courses like MOOCs	2x5= 10 2x5= 10 10 10 2x5=10	30	2	60			1) All five key indicators =3 Grade points/ A 2) Any four key indicators =2 Grade points/ B 3) Any two key indicators =1 Grade points/ C 4) No Indicator=0/D
Curriculum Flexibility/Enrichment					1. Additional inputs related to Curriculum of the courses taught 2. Value added courses offered & completed a) Certificate b) Diploma c) Any Online courses like MOOCs	Course wise/Sem wise Reports of Feedback a) Collected b) Analyzed Reports c) Action taken Report	10 20	20	1	20			1) All three key indicators =3 Grade points/ A 2) Any two key indicators =2 Grade points/ B 3) Any one key indicator =1 Grade point/ C 4) No Indicator=0/D
Feedback system					Feedback on Curriculum by Students a) Collected b) Analyzed c) Action taken	Course wise/Sem wise Reports of Feedback a) Collected b) Analyzed Reports c) Action taken Report	10	10	3	30			1) All three key indicators =3 Grade points/ A 2) Any two key indicators =2 Grade points/ B 3) Any one key indicator =1 Grade point/ C 4) No Indicator=0/D
II-TEACHING, LEARNING & EVALUATION													
Catering to Student Diversity					1. Report on grouping of students into Slow, Moderate and Advanced learners 2. Course wise activities designed for Slow, Moderate and Advanced learners	1. Course wise/Sem wise Reports with lists of students (Slow, Moderate and Advanced learners) 2. Course wise/Sem wise Activities designed for Slow, Moderate and Advanced learners	10 2x5=10	20	3	60			1) All three key indicators =3 Grade points/ A 2) Any two key indicators =2 Grade points/ B 3) Any one key indicator =1 Grade point/ C 4) No Indicator=0/D

5	Teaching-Learning Process	<ol style="list-style-type: none"> Report on student centered methods implemented (Course wise) Report on implementation of ICT in teaching and learning (Course wise) Report on implementation of Computer/Internet assisted learning (Course wise) Report on the Use of LMS tools (Course wise) Contribution for the development of LMS in the concerned subject Report on innovative pedagogical Tools used 	Course wise/ Sem wise Reports	50	50	2	100	<ol style="list-style-type: none"> All five key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator =1 Grade point/C Below two=0/D 	
6	Teacher Profile and Quality	<ol style="list-style-type: none"> Report on Seminars/Conferences/ Workshops/ Guest Lectures organized Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks Awards and recognition Participation in Short term/ Orientation /Refresher courses/FDPs E- Content Development /MOOCs (M+ive Open Online Courses) Additional Qualifications acquired during the last two years 	Reports and Certificates	30	30	0	0	<ol style="list-style-type: none"> Any five key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator =1 Grade point/C Below two=0/D 	
7	Evaluation Process and Reforms	<ol style="list-style-type: none"> Report on Formative Evaluation (CE) Assignments-Critical, Innovative, text book and Internet based Involvement in Summative evaluation Maintaining Marks Register & Result Analysis register. 	Department wise reports regarding <ol style="list-style-type: none"> Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment Departmental Internal Marks Register for CIA verified by the Principal 	10 10 5 5	30	3	90	<ol style="list-style-type: none"> All four key indicator Metrics =3 Grade points/A Metric 1, 2, 4 =2 Grade points/B 3)Metrics 1, 2,3 =1 Grade point/C Below two=0/D 	
8	Student Performance and Learning Outcomes	<ol style="list-style-type: none"> Announcement and Attainment of Course Outcomes Report on Student seminars/ Student demonstrations (Course wise) Report on activities like Quiz/ Group discussion/ Poster presentation (Course wise) Report on Field trips (Course wise) Report on Student Study projects (Course wise) 	Course wise Reports	5x6=30	30	2	60	<ol style="list-style-type: none"> All five key indicators =3 Grade points/A 2)First KI Metric and any three other =2 Grade points B First KI Metric and any two other =1 Grade point C Below two=0/D 	
III-RESEARCH, INNOVATIONS AND EXTENSION									
9	Funding obtained for Research (Govt./Non-Governmental Bodies)	<ol style="list-style-type: none"> Minor Research Projects Major Research Projects Consultancy Projects 	Letter of Intimation and award letters (For Current Year only Completed) Either Ongoing OR	5 10 5	20	0		<ol style="list-style-type: none"> All three key indicators =3 Grade points A Any two key indicators =2 Grade points B 3)Any one key indicator =1 Grade point C 4)No indicator=0 D 	

10	Research Publications and Awards	1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/CI or UGC -CARE Listed journals/Any book with ISBN shall be considered)	10 15 10 5	60	0				1) Any three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D
		5. Research Guidship 6. Awards in recognition of research work	10 10						
11	Extension Activities	Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill Domain related)	10		0	0			1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D
		Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc)	5+5	20	0	0			
12	Functional MoUs /Collaborations with Govt and Non Governmental Organisations	1. Collaboration with University/ Industry/NGO/ Any other Agency 2. Consultancy offered 3. Amount generated through Consultancy.	MoUs - 5 points Consultancy offered -10 Amount generated through Consultancy - 5	20 20	2	40			1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D
IV - USE OF INFRASTRUCTURE & LEARNING RESOURCES									
13	Physical facilities	Infrastructural facilities in the Department/Colleges a. Use of Digital Classrooms b. Use of Virtual Classroom c. Use of Labs d. Use of Library e. Nlist usage f. Maintenance of Departmental Library	Log books related to usage	20 20	3	60			1) Any four key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicators =1 Grade point/C 4) Below two indicators=0/D
		1. Counseling of students as Mentor/ Class teacher a. Student Profile Collection b. Semester wise updation and maintenance. 2. Any other Study Material /Guidance a) Academic guidance for the advanced learner (offering suggestions/reference books) b) Handholding the slow learners (offering study material/ question banks) 3. Guiding/Monitoring Students for CSP/Internship 4. Organizing/Participation in Parent Teacher Meetings	20 10 10 10	50	3	150			1) All Four key indicators =3 Grade points/A 2) Any Three key indicators =2 Grade points/B 3) Any Two key indicator =1 Grade point/C 4) Below two=0/D
V- ROLE IN STUDENT SUPPORT AND PROGRESSION									
14	Student Support		Reports in the NAAC format						

15	Student Progression	Report on Programme Course wise students' progression to a) Higher Education b) Employment c) Entrepreneurship	Reports in the NAAC format	10 10 10	30	2	60	1) All three key indicators = 3 Grade points/ A 2) Any two key indicators = 2 Grade points/ B 3) Any one key indicator = 1 Grade point/ C 4) No Indicator = 0/ D	
VI - ROLE IN INSTITUTIONAL GOVERNANCE									
16	Participation in Institutional Governance and Leadership	a) Contribution to Departmental Vision & Mission and Departmental Action Plan b) Participation in different institutional committees and preparation of committee reports c) Participation in different institutional activities that focus on value based education d) Contribution to IQAC quality initiatives	Reports in the NAAC format	4x10	40	2	80	1) All Four key indicators = 3 Grade points/ A 2) Any Three key indicators = 2 Grade points/ B 3) Any Two key indicator = 1 Grade point/ C 4) Below two = 0/ D	
VII - BEST PRACTICES									
17	Best Practices	Identification and Contribution to a) The Departmental Best practices b) Institutional Best practices	Reports in the NAAC format	20	20	3	60	1) All Two key indicators = 3 Grade points/ A 2) Any one key indicator = 2 Grade points/ B 3) No Indicator = 0/ D	
Total Grade points				500			870		

Name & Signature of the Principal

K. Suresh Kumar
13/12/25

P RINCIPAL
V.V. Giri Government Kalasala
DUMPA GADAPA

Name & Signatures of the Academic advisors

- 1)
- 2)
- 3)

District:

V.V.GIRI GOVERNMENT KALASILA,DUMRIGADAPA

CH BHARGAVI

COMMERCE

06-01-2021

S.No	Key Indicator	List of files/ documents to be kept ready as a proof of key indicator	Information in support of the key indicator	Key Aspect Scores	Preference d Weightage (W) for Key Indicator	Key Indicator Grade Points (KIGP) (A =3; B=2; C=1; D=0)	Key Indicator Wise Weighted Grade Points (KWGWGP) = KIGP X W	KWGWGP as per Academic Advisor's grading	Guidelines
I-CURRICULAR ASPECTS									
1	Curricular Planning and Implementation for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)	Preparation and Implementation of 1. Annual Academic Curriculum Plan 2 Course Objectives & Outcomes 3. Teaching Diary 4. Lesson Plans 5. Active Participation in BOS	Course wise/Sem wise Records for the Academic Year Course wise/Sem wise Records for the Academic Year Invention Letter & Attendance a) Course wise/Sem wise additional inputs Reports b) Report on Certificate/ Diploma c) Any Online courses like MOOCs	2x5 = 10	30	2	60		1) All five key indicators = 3 Grade points/ A 2) Any four key indicators = 2 Grade points/ B 3) Any two key indicators = 1 Grade point/ C 4) No Indicator = 0 D
				2x5 = 10					
				10					
				10					
				2x5 = 10					
2	Curriculum Flexibility/Enrichment	Feedback on Curriculum by Students a) Collected b) Analyzed c) Action taken	Course wise/Sem wise a) Reports of Feedback b) Analysis Reports c) Action taken Report	2x5 = 10	20	1	20		1) All three key indicators = 3 Grade points/ A 2) Any two key indicators = 2 Grade points/ B 3) Any one key indicator = 1 Grade point/ C 4) No Indicator = 0 D
				10					
				30					
3	Feedback system	1. Report on grouping of students into Slow, Moderate and Advanced learners 2. Course wise activities designed for Slow, Moderate and Advanced learners	1. Course wise/Sem wise Reports with lists of students (Slow, Moderate and Advanced learners) 2. Course wise/Sem wise Activities designed for Slow, Moderate and Advanced learners	10	10	3	60		1) All three key indicators = 3 Grade points/ A 2) Any two key indicators = 2 Grade points/ B 3) Any one key indicator = 1 Grade point/ C 4) No Indicator = 0 D
				2x5 = 10					
4	Catering to Student Diversity	1. Report on Course wise Bridge Courses conducted 2. Report on Course wise Remedial coaching conducted	1. Course wise/Sem wise Reports on Bridge Courses conducted 2. Course wise/Sem wise Report on Remedial coaching conducted	2x5 = 10	20	3	60		1) All three key indicators = 3 Grade points/ A 2) Any two key indicators = 2 Grade points/ B 3) Any one key indicator = 1 Grade point/ C 4) No Indicator = 0 D
				2x5 = 10					
II-TEACHING, LEARNING & EVALUATION									

5	Teaching-Learning Process	<ol style="list-style-type: none"> 1. Report on student centered methods implemented (Course wise) 2. Report on implementation of ICT in teaching and learning (Course wise) or Report on implementation of Computer/Internet assisted learning (Course wise) 3. Report on the Use of LMS tools (Course wise) 4. Contribution for the development of LMS in the concerned subject 5. Report on innovative pedagogical Tools used 	Course wise/ Sem wise Reports	50	50	2	100	<ol style="list-style-type: none"> 1) All five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point/C 4) Below two=0/D 								
6	Teacher Profile and Quality	<ol style="list-style-type: none"> 1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation in Short term/ Orientation /Refresher courses/FD's 5. E- Content Development /MOOCs (Massive Open Online Courses) 6. Additional Qualifications acquired during the last two years 	Reports and Certificates	30	30	0	0	<ol style="list-style-type: none"> 1) Any five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point/C 4) Below two=0/D 								
7	Evaluation Process and Reforms	<ol style="list-style-type: none"> 1. Report on Formative Evaluation (CFE) 2. Assignments-Critical, Innovative, text book and Internet based 3. Involvement in Summative evaluation 4. Maintaining Marks Register & Result Analysis register. 	Department wise reports regarding <ol style="list-style-type: none"> 1. Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment 2. Departmental Internal Marks Register for CIA verified by the Principal 	<table border="1"> <tr> <td>10</td> <td></td> </tr> <tr> <td>10</td> <td></td> </tr> <tr> <td>5</td> <td>30</td> </tr> <tr> <td>5</td> <td></td> </tr> </table>	10		10		5	30	5		30	3	90	<ol style="list-style-type: none"> 1) All four key indicator Metrics =3 Grade points/A 2) Metrics 1, 2, 4 =2 Grade points/B 3) Metrics 1, 2,3 =1 Grade point/C 4) Below two=0/D
10																
10																
5	30															
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8	Student Performance and Learning Outcomes	<ol style="list-style-type: none"> 1. Announcement and Attainment of Course Outcomes 2. Report on Student seminars/ Student demonstrations (Course wise) 3. Report on activities like Quiz/ Group discussion/ Poster presentation (Course wise) 4. Report on Field trips (Course wise) 5. Report on Student Study projects (Course wise) 	Course wise Reports	5x6=30	30	2	60	<ol style="list-style-type: none"> 1) All five key indicators =3 Grade points/A 2) Any three other =2 Grade points/B 3) First KI Metric and any two other =1 Grade point/C 4) Below two=0/D 								
III-RESEARCH, INNOVATIONS AND EXTENSION																
9	Funding obtained for Research (Govt./Non-Governmental Bodies)	<ol style="list-style-type: none"> 1. Minor Research Projects 2. Major Research Projects 3. Consultancy Projects 	Letter of intimation and award letters (For Current Year only Either Ongoing OR Completed)	<table border="1"> <tr> <td>5</td> <td></td> </tr> <tr> <td>10</td> <td></td> </tr> <tr> <td>5</td> <td>20</td> </tr> </table>	5		10		5	20	20	0		<ol style="list-style-type: none"> 1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D 		
5																
10																
5	20															

15	Student Progression	Report on Programme Course wise students' progression to a) Higher Education b) Employment c) Entrepreneurship	Reports in the NAAC format	10 10 10	30	2	60	1) All three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C 4) No Indicator = 0/D	
VI- ROLE IN INSTITUTIONAL GOVERNANCE									
16	Participation in Institutional Governance and Leadership	a) Contribution to Departmental Vision & Mission and Departmental Action Plan b) Participation in different institutional committees and preparation of committee reports c) Participation in different institutional activities that focus on value based education d) Contribution to IQAC quality initiatives	Reports in the NAAC format	4x10	40	2	80	1) All Four key indicators = 3 Grade points/A 2) Any Three key indicators = 2 Grade points/B 3) Any Two key indicator = 1 Grade point/C 4) Below two = 0/D	
VII - BEST PRACTICES									
17	Best Practices	Identification and Contribution to a) The Departmental Best Practices b) Institutional Best Practices	Reports in the NAAC format	20	20	3	60	1) All Two key indicators = 3 Grade points/A 2) Any one key indicator = 2 Grade points/B 3) No Indicator = 0/D	
Total Grade points				500		870			

Name & Signature of the Principal

K. Suresh
12/2/25

PRINCIPAL
V.V. Giri Government Kalasala
DUMPAGADAPA

Name & Signatures of the Academic advisors

- 1)
- 2)
- 3)

Government of Andhra Pradesh Commissionerate of Collegiate Education

Academic & Administrative Audit of Degree Colleges (2023-24)

Form - III A (To be Filled by Faculty and handed over to Academic Advisor)

District: West Godavari

Zone: II

Name of the College and Address

V V Giri Government Kalasala - Dummagadapa

Name of the Lecturer

Dr.K.Ananda kumar

Name of the Subject

Economics

Date of Joining in Degree College/Date

26.12.2011

S.No

Key Indicator

List of files/ documents to be kept ready as a proof of Key Indicator

Information in support of the key indicator

Key Aspect Scores

Predetermine d Weightage (W) for Key Indicator

Date of Retirement:

Key Indicator Grade Points (KIGP) =3; B=2; C=1; D=0

Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi

KIWWGP as per Academic Advisor's grading

30.04.2031

Guidelines

1) All five key indicators =3 Grade points/A

2) Any four key indicators =2 Grade points/B

3) Any two key indicators =1 Grade points/C

4) No Indicator=0/D

I-CURRICULAR ASPECTS

S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermine d Weightage (W) for Key Indicator	Date of Retirement:	Key Indicator Grade Points (KIGP) =3; B=2; C=1; D=0	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	KIWWGP as per Academic Advisor's grading	Guidelines
1	Curricular Planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)	Preparation and Implementation of 1. Annual Academic Curriculum Plan 2. Course Objectives & Outcomes 3. Teaching Diary 4. Lesson Plans 5. Active Participation in BOS	Course wise/Sem wise Records for the Academic Year Course wise/Sem wise Records for the Academic Year Invitation Letter & Attendance a) Course wise/Sem wise additional inputs Reports	2x5 = 10 2x5 = 10 10	30	B	60		1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D	
2	Curriculum Flexibility/Enrichment	2. Value added courses offered & completed a) Certificate b) Diploma c) Any Online courses like MOOCs	Course wise/Sem wise a) Reports of Feedback b) Analysis Reports c) Action taken Report	2x5=10	20	C	20		1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D	
3	Feedback system	Feedback on Curriculum by Students a) Collected b) Analyzed c) Action taken	1. Report on grouping of students into Slow, Moderate and Advanced learners 2. Course wise activities designed for Slow, Moderate and Advanced learners	10	10	A	30		1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D	
II-TEACHING, LEARNING & EVALUATION										
4	Catering to Student Diversity	1. Report on Course wise Bridge Courses conducted 2. Report on Course wise Remedial coaching conducted	1. Course wise/Sem wise Reports with Lists of students (Slow, Moderate and Advanced learners) 2. Course wise/Sem wise Activities designed for Slow, Moderate and Advanced learners	2x5=10	20	A	60		1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D	

5	Teaching-Learning Process or Report on implementation of Computer/Internet assisted learning (Course wise) 3. Report on the Use of LMS tools (Course wise) 4. Contribution for the development of	Course wise/ Sem wise Reports	50	50	A	150	1) All five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point/C 4) Below two=0/D	
6	Teacher Profile and Quality 1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation in Short term/ Orientation /Refresher courses/FEDPs 5. E- Content Development /MOOCs (Massive Open Online Courses) 6. Additional Qualifications acquired	Reports and Certificates	30	30	B	60	1) Any five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point/C 4) Below two=0/D	
7	Evaluation Process and Reforms during the last two years 1. Report on Formative Evaluation (CIE) 2. Assignments-Critical, Innovative, text book and Internet based 3. Involvement in Summative evaluation 4. Maintaining Marks Register & Result Analysis register.	Department wise reports regarding 1. Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment 2. Departmental Internal Marks Register for CIA verified by the Principal	10 10 5 5	30	A	90	1) All four key indicator Metrics =3 Grade points/A 2) Metrics 1, 2, 4 =2 Grade points/B 3) Metrics 1, 2, 3 =1 Grade point/C 4) Below two=0/D	
8	Student Performance and Learning Outcomes 1. Announcement and Attainment of Course Outcomes 2. Report on Student seminars/ Student demonstrations (Course wise) 3. Report on activities like Quiz/ Group discussion/ Poster presentation (Course wise) 4. Report on Field trips (Course wise) 5. Report on Student Study projects	Course wise Reports	5x6=30	30	B	60	1) All five key indicators =3 Grade points/A 2) First KI Metric and any three other =2 Grade points/B 3) First KI Metric and any two other =1 Grade point/C 4) Below two=0/D	
III-RESEARCH, INNOVATIONS AND EXTENSION								
9	Funding obtained for Research (Govt./Non-Governmental Bodies) 1. Minor Research Projects 2. Major Research Projects 3. Consultancy Projects	Letter of intimation and award letters (for Current Year only Either Ongoing OR Completed)	5 10 5	20	D	0	1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No	

10	Research Publications and Awards	1. Papers Published in Journals / Chapters published in edited volumes	10	60	D	0		1) Any three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D
		2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/ICI or UGC - CARE Listed Journals/Any book with 5. Research Guideship 6. Awards in recognition)	15 10 5 10 10					
11	Extension Activities	Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/Domain related)	10	20	B	50		1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D
		Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODE/Svachh in Community Service like ODE/Svachh)	5+5					
12	Functional Mot's /Collaborations with Govt and Non Governmental Organisations	1 Collaboration with University/ Industry /NGO/ Any other Agency	MoUs - 3 points	20	C	10		1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D
		2. Consultancy offered 3. Amount generated through Consultancy	Amount generated through Consultancy - 5 points					
IV - USE OF INFRASTRUCTURE & LEARNING RESOURCES								
13	Physical facilities	Infrastructural facilities in the Department/Colleges	Log books related to usage	20	20	A	60	1) Any four key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicators =1 Grade point/C 4) Below two Indicators=0/D
		a. Use of Digital Classrooms b. Use of Virtual Classroom c. Use of Labs d. Use of Library e. Nlist usage f. Maintenance of Departmental Library						
V- ROLE IN STUDENT SUPPORT AND PROGRESSION								

14	Student Support	1. Counseling of students as Mentor/ Class teacher a. Student Profile Collection b. Semester wise updation and maintenance. 2. Any other Study Material /Guidance a)Academic guidance for the advanced learner (offering suggestions/reference books) b)Handling the slow learners (offering study material/ question banks) 3. Guiding/Monitoring Students for CSB/Internship Report on Programme/Course wise students' progression to a)Higher Education b)Employment c)Entrepreneurship	Reports in the NAAC format	20 10 10 10	50	A	150	1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D	
15	Student Progression	Report on Programme/Course wise students' progression to a)Higher Education b)Employment c)Entrepreneurship	Reports in the NAAC format	10 10 10	30	A	60	1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D	
VI - ROLE IN INSTITUTIONAL GOVERNANCE									
16	Participation in Institutional Governance and Leadership	a)Contribution to Departmental Vision & Mission and Departmental Action Plan b)Participation in different institutional committees and preparation of committee reports c)Participation in different institutional activities that focus on value based education	Reports in the NAAC format	4x10	40	A	120	1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D	
VII - BEST PRACTICES									
17	Best Practices	Identification and Contribution to a)The Departmental Best practices b)Institutional Best practices	Reports in the NAAC format	20	20	A	60	1)All Two key indicators =3 Grade points/A 2)Any one key indicator =2 Grade points/B 3)No Indicator=0/D	
Total Grade points					500		1040		

Name & Signature of the Principal

Name & Signatures of the Academic advisors

- 1)
- 2)
- 3)


K. Suresh
 PRINCIPAL
 V.V. Giri Government Kalasala
 DUMPA GADAPA

06-08-2011,20-10-2021

S No

V V GIRI GOVERNMENT KALSALA-DUMIPADADAPA

S No

HISTORY

06-08-2011,20-10-2021

06-08-2011,20-10-2021

06-08-2011,20-10-2021

S.No	Key Indicator	List of files/documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermined Weightage (W) for Key Indicator	Key Indicator Grade Points (KITGP) (A=3; B=2; C=1; D=0)	Key Indicator Wise Weighted Grade Point (KITWGP) = KITGP X W	KITWGP as per Academic Auditor's grading	Guidelines
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I- CURRICULAR ASPECTS

1	Curricular Planning and Implementation for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)	Preparation and Implementation of 1. Annual Academic Curriculum Plan 2. Course Objectives & Outcomes 3. Teaching Diary 4. Lesson Plans 5. Active Participation in BOS	Course wise/Sem wise Records for the Academic Year Course wise/Sem wise Records for the Academic Year Institution Letter & Attendance Inputs Reports a) Course wise/Sem wise additional b) Report on Certificate/Diploma c) Any Online courses like MOOCs	2x5 = 10 2x5 = 10 10 10	30	B	60		1) All five key indicators = 3 Grade points/A 2) Any four key indicators = 2 Grade points/B 3) Any two key indicators = 1 Grade point/C 4) No Indicator = 0/D
2	Curriculum Flexibility/Enrichment	1. Additional inputs related to the courses taught 2. Value added courses offered & completed a) Certificate b) Diploma c) Any Online courses like MOOCs	Course wise/Sem wise a) Reports of Feedback b) Analysts Reports c) Action taken Report	2x5 = 10 10	20	B	40		1) All three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C 4) No Indicator = 0/D
3	Feedback system	Feedback on Curriculum by Students a) Collected b) Analyzed c) Action taken	Course wise/Sem wise a) Reports of Feedback b) Analysts Reports c) Action taken Report	10	10	A	30		1) All three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C 4) No Indicator = 0/D

II- TEACHING, LEARNING & EVALUATION

4	catering to Student Diversity	1. Report on grouping of students into Slow, Moderate and Advanced learners 2. Course wise activities designed for Slow, Moderate and Advanced learners	1. Course wise/Sem wise Reports with lists of students (Slow, Moderate and Advanced learners) 2. Course wise/Sem wise Activities designed for Slow, Moderate and Advanced learners	10 2x5 = 10	20	A	60		1) All three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C 4) No Indicator = 0/D
5	Teaching-Learning Process	1. Report on student centered methods implemented (Course wise) 2. Report on implementation of ICT in teaching and learning (Course wise) 3. Report on the Use of LMS tool (Course wise) 4. Contributor for the development of LMS in the concerned subject 5. Report on innovative pedagogical Tools used	1. Course wise/Sem wise Reports on Bridge Courses conducted 2. Course wise/Sem wise Report on Remedial coaching conducted	50 50	50	B	100		1) All five key indicators = 3 Grade points/A 2) Any three key indicators = 2 Grade points/B 3) Any two key indicator = 1 Grade point/C 4) Below two = 0/D

6	Teacher Profile and Quality	1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation in Short term/ Orientation/ Refresher courses/ TD's 5. E-Content Development /MOOC's (Massive Open Online Courses) 6. Additional Qualifications acquired during the last two years	Reports and Certificates	30	30	B	60	1) Any five key indicators = 3 Grade points/ A 2) Any three key indicators = 2 Grade points/ B 3) Any two key indicator = 1 Grade point/ C 4) Below two=0/D
7	Evaluation Process and Reforms	1. Report on Formative Evaluation (CIE) 2. Assignments-Critical, Innovative, text book and Internet based 3. Involvement in Summative evaluation 4. Maintaining Marks Register & Result Analysts register	Department wise reports regarding 1. Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment 2. Departmental Internal Marks Register for CIA verified by the Principal	10 10 5 5	30	A	90	1) All four key indicator Metrics = 3 Grade points/ A 2) Metrics 1, 2, 4 = 2 Grade points/ B 3) Metrics 1, 2, 3 = 1 Grade point/ C 4) Below two=0/D
8	Student Performance and Learning Outcomes	1. Announcement and Attainment of Course Outcomes 2. Report on Student seminars/ Student demonstrations (Course wise) 3. Report on activities like Quiz/ Group discussion/ Poster presentation (Course wise) 4. Report on Field trips (Course wise) 5. Report on Student Study projects (Course wise)	Course wise Reports	\$46=30	30	B	90	1) All five key indicators = 3 Grade points/ A 2) First KI Metric and any three other = 2 Grade points/ B 3) First KI Metric and any two other = 1 Grade point/ C 4) Below two=0/D

II-RESEARCH, INNOVATIONS AND EXTENSION

9	Funding obtained for Research (Govt./Non-Governmental Bodies)	1. Minor Research Projects 2. Major Research Projects 3. Consultancy Projects	List of initiation and award letters (for Current Year only) Either Ongoing OR Completed	5 10 5	20			1) All three key indicators = 3 Grade points/ A 2) Any two key indicators = 2 Grade points/ B 3) Any one key indicator = 1 Grade point/ C 4) No indicator=0/D
10	Research Publications and Awards	1. Papers Published in Journals/ Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/WoS of Science/CI or UGC-CARE listed journals/Any book with ISBN shall be considered)		10 15 10 5	60			1) Any three key indicators = 3 Grade points/ A 2) Any two key indicators = 2 Grade points/ B 3) Any one key indicator = 1 Grade point/ C 4) No indicator=0/D
		5. Research Guildship 6. Awards in recognition of research work		10 10				1) All three key indicators = 3 Grade points/ A 2) Any two key indicators = 2 Grade points/ B 3) Any one key indicator = 1 Grade point/ C 4) No indicator=0/D
11	Extension Activities	Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/Domain related) Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat, (B.A etc)	Reports in the NAAC format	10				1) All three key indicators = 3 Grade points/ A 2) Any two key indicators = 2 Grade points/ B 3) Any one key indicator = 1 Grade point/ C 4) No indicator=0/D

12	Functional MoUs /Collaborations with Govt and Non Governmental Organisations	1. Collaboration with University/ Industry/NGO/ Any other Agency 2. Consulting offered 3. Amount generated through Consultancy	MoUs - 5 points Consultancy offered-10 points Amount generated through Consultancy - 5 points	20 20				1) All three key indicators = 3 Grade points/ A 2) Any two key indicators = 2 Grade points/ B 3) Any one key indicator = 1 Grade point/ C 4) No indicator=0/D
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IV - USE OF INFRASTRUCTURE & LEARNING RESOURCES

13	Physical facilities	<ul style="list-style-type: none"> a) Use of Digital Classroom b) Use of Virtual Classroom c) Use of Labs d) Use of Library e) Billet usage f) Maintenance of Departmental Library 	Long books related to usage	20/20	A	60	1) Any four key indicators = 3 Grade points/A 2) Any three key indicators = 2 Grade points/B 3) Any two key indicators = 1 Grade point/C 4) Below two Indicators=0/D
V - ROLE IN STUDENT SUPPORT AND PROGRESSION							
14	Student Support	<ul style="list-style-type: none"> 1. Counseling of students as Mentor/ Class teacher and maintenance a. Student Profile Collection b. Semester wise updation 2. Any other Stock Material /Guidance suggestions/reference books a) Academic guidance for the advanced learner (offering b) handling the slow learners (offering study material/ question banks) 3. Guiding/Monitoring Students for CSP/Internship 4. Organizing/Participation in Parent Teacher Meetings 	Reports in the NAAC format	50	B	100	1) All Four key indicators = 3 Grade points/A 2) Any Three key indicators = 2 Grade points/B 3) Any Two key indicator = 1 Grade point/C 4) Below two=0/D
15	Student Progression	<ul style="list-style-type: none"> Report on Programme/Course wise students' progression to a) Higher Education b) Employment c) Entrepreneurship 	Reports in the NAAC format	10 10 10 10	A	90	1) All three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C 4) No Indicator=0/D
VI - ROLE IN INSTITUTIONAL GOVERNANCE							
16	Participation in Institutional Governance and Leadership	<ul style="list-style-type: none"> a) Contribution to Departmental Vision & Mission and Departmental Action Plan b) Participation in different institutional committees and preparation of committee reports c) Participation in different institutional activities that focus on value based education d) Contribution to IQAC/quality initiatives 	Reports in the NAAC format	4x10	A	120	1) All Four key indicators = 3 Grade points/A 2) Any Three key indicators = 2 Grade points/B 3) Any Two key indicator = 1 Grade point/C 4) Below two=0/D
VII - BEST PRACTICES							
17	Best Practices	<ul style="list-style-type: none"> Identification and Contribution to a) The Departmental Best practices b) Institutional Best practices 	Reports in the NAAC format	20	A	60	1) All Two key indicators = 3 Grade points/A 2) Any one key indicator = 2 Grade points/B 3) No Indicator=0/D
Total Grade points				500		960	

Name & Signature of the Principal

K. Suresh
PRINCIPAL 2/25

**V.V. Giri Government Kalasala
DUMPA GADAPA**

Name & Signatures of the Academic advisors

- 1)
- 2)
- 3)

District: **W.S.G.P.**

Name of the College and Address: **V.V. Sri Chaitanya Kolasala - Dimpagada**

Name of the Lecturer: **V. Sri Vasava Rao**

Date of Joining in Degree College: **20 Aug 2015**

S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermined Weightage (W) for Key Indicator	Date of Retirement	Key Indicator Grade Points (KICP) (A =3; B=2; C=1; D=0)	Key Indicator Weigh Weighted Grade Points (KIWGP) = KICP X W	KIWGP as per Academic Advisor's Grading	Guidelines
1	Curricular Planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)	Preparation and Implementation of 1. Annual Academic Curriculum Plan 2. Course Objectives & Outcomes 3. Teaching Diary 4. Lesson Plans 5. Active Participation in BOS	Course wise/Sem wise Records for the Academic Year Course wise/Sem wise Records for the Academic Year Invitation Letter & Attendance	2x5=10 2x5=10 10	30	2	60			1) All five key indicators =3 Grade points/A 2) Any four key indicators =2 Grade points/B 3) Any two key indicators =1 Grade point C 4) No Indicator=0/D
2	Curriculum Flexibility/Enrichment	1. Additional inputs related to Curriculum of the courses taught 2. Value added courses offered & completed a) Certificate b) Diploma c) Any Online courses like MOOCs	a) Course wise/Sem wise additional inputs Reports b) Report on Certificate/ Diploma c) Any Online courses like MOOCs	10 2x5=10	20	1	20			1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point C 4) No Indicator=0/D
3	Feedback system	Feedback on Curriculum by Students a) Collected b) Analyzed c) Action taken	Course wise/Sem wise a) Reports of Feedback b) Analysis Reports c) Action taken Report	10	10	1	10			1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point C 4) No Indicator=0/D
II-TEACHING, LEARNING & EVALUATION										
4	Catering to Student Diversity	1. Report on grouping of students into Slow, Moderate and Advanced learners 2. Course wise activities designed for Slow, Moderate and Advanced learners	1. Course wise/Sem wise Reports with lists of students (Slow, Moderate and Advanced learners)	10	20	3	30			1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point C 4) No Indicator=0/D
			2. Course wise/Sem wise Activities designed for Slow, Moderate and Advanced learners	2x5=10						
5	Teaching-Learning Process	1. Report on student centered methods implemented (Course wise) 2. Report on implementation of ICT in teaching and learning (Course wise) 3. Report on implementation of Computer/Internet assisted learning (Course wise) 4. Contribution for the development of LMS in the concerned subject	1. Course wise/Sem wise Reports on Bridge Courses conducted	50	50	2	100			1) All five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point C 4) Below two=0/D
			2. Report on Course wise Remedial coaching conducted	50						

6	Teacher Profile and Quality: 1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation in Short term/ Orientation /Refresher courses/FDRs 5. E-Content Development /MOOCs (Massive Open Online Courses) 6. Additional Qualifications acquired during the last two years	Reports and Certificates	30	30	1	30	1)Any Five key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator = 1 Grade point/C 4) Below two=0/D	
7	Evaluation Process and Reforms 1. Report on Formative Evaluation (CIE) 2. Assignments-Critical, Innovative, text book and Internet based 3. Involvement in Summative evaluation 4. Maintaining Marks Register & Result Analysis register.	Department wise reports regarding 1. Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment 2. Departmental Internal Marks Register for CIA verified by the Principal	10 10 5	30	3	90	1)All four key indicator Metrics =3 Grade points/A 2) Metrics 1, 2, 4 =2 Grade points/B 3)Metrics 1, 2,3 =1 Grade point/C 4) Below two=0/D	
8	Student Performance and Learning Outcomes 1. Announcement and Attainment of Course Outcomes 2. Report on Student seminars/ Student demonstrations (Course wise) 3. Report on activities like Quiz/ Group discussion/ Poster presentation (Course wise) 4. Report on field trips (Course wise) 5. Report on Student Study projects (Course wise)	Course wise Reports	5x6=30	30	1	30	1)All five key indicators =3 Grade points/A 2)First KI Metric and any three other =2 Grade points/B 3)First KI Metric and any two other =1 Grade point/C 4) Below two=0/D	
III-RESEARCH, INNOVATIONS AND EXTENSION								
9	Funding obtained for Research (Govt./Non-Governmental Bodies)	Letter of intimation and award letters (For Current Year only OR Completed)	5 10 5	20	-	-	1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No	
10	Research Publications and Awards 1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/ICJ or UGC -CARLE Listed Journals/Any book with ISBN shall be considered) 5. Research Guideship 6. Awards in recognition of research work		10 15 10 5 10 10	60	-	-	1)Any three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4) No Indicator=0/D	
	Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/Domain related)	Reports in the NAAC format	10		2	20	1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D	
11	Extension Activities Organising the activity a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc)	Reports in the NAAC format	5+5	20	2	20		

Functional MoUs (Collaborations with Govt and Non Governmental Organisations)	1 Collaboration with University/ Industry/NGO/ Any other Agency 2. Consultancy offered 3. Amount generated through Consultancy.	MoUs - 5 points 10 Amount generated through Consultancy- 5 points	Consulancy offered - 10 Amount generated through Consultancy- 5 points	20	20	1	10	1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D
IV - USE OF INFRASTRUCTURE & LEARNING RESOURCES								
13 Physical facilities	Infrastructural facilities in the Department/Colleges a. Use of Digital Classrooms b. Use of Virtual Classroom c. Use of Labs d Use of Library e. Nlist usage. f. Maintenance of Departmental Library	Log books related to usage	20	20	2	40	1) Any four key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicators =1 Grade point/C 4) Below two Indicators=0/D	
V- ROLE IN STUDENT SUPPORT AND PROGRESSION								
14 Student Support	1. Counseling of students as Mentor/ Class teacher a. Student Profile Collection b. Semester wise updation and maintenance. 2. Any other Study Material /Guidance a) Academic guidance for the advanced learner (offering suggestions/reference books) b) Handholding the slow learners (offering study material/question banks) 3. Guiding/Monitoring Students for CSP/Internship 4. Organizing/Participation in Parent Teacher Meetings	Reports in the NAAC format	20 10 10 10 10	50	2	100	1) All Four key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any Two key indicator =1 Grade point/C 4) Below two=0/D	
15 Student Progression	Report on Programme/Course wise students' progression to a) Higher Education b) Employment c) Entrepreneurship	Reports in the NAAC format	10 10 10 10	30	2	60	1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D	
VI- ROLE IN INSTITUTIONAL GOVERNANCE								
16 Participation in Institutional Governance and Leadership	a) Contribution to Departmental Vision & Mission and Departmental Action Plan b) Participation in different institutional committees and preparation of committee reports c) Participation in different institutional activities that focus on value based education d) Contribution to IQAC/quality initiatives	Reports in the NAAC format	4x10	40	3	120	1) All Four key indicators =3 Grade points/A 2) Any Three key indicators =2 Grade points B 3) Any Two key indicator =1 Grade point/C 4) Below two=0/D	
VII - BEST PRACTICES								
17 Best Practices	Identification and Contribution to a) The Departmental Best practices b) Institutional Best practices	Reports in the NAAC format	20	20	3	60	1) All Two key indicators =3 Grade points/A 2) Any one key indicator =2 Grade points B 3) No Indicator=0/D	
Total Grade points			500					

Name & Signature of the Principal

K. Sugirtha
PRINCIPAL

V.V. Giri Government Kalasala
DUMPA GADAPA

Name & Signatures of the Academic advisors

- 1)
- 2)
- 3)

Government of Andhra Pradesh
Commissionerate of Collegiate Education
Academic & Administrative Audit of Degree Colleges (2023-24)
Format - III C (To be Filled by Faculty and handed over to Academic Advisor)
Format- III (C) for College Librarians

District: West Godavari

Zone: II

Name of the College and Address		V. V. Giri Govt Kallalasa Dumpapadapa							
Name of the Lecturer		V. Phani Raju							
Name of the Subject		Library Science							
Date of Joining in Degree		11.05.2022							
S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermined Weightage (W _i) for Key Indicator	Key Indicator Grade Points (KICP) (A =3; B=2; C=1; D=0)	Key Indicator Wise Weighted Grade Points (KIWWGP) = KICP X W _i	KIWWGP as per Academic Advisor's grading	Guidelines
1	Curricular Planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Designing and Development to be considered)	Preparation and Implementation of 1. Annual Library Plan 2. Constitution of Library Committees and prepare Budgeting 4 Annual Report 5. MOU with Constituent Library	Course wise/Library Orientation to first Sem for all Courses to know about their resources availability.	50	50	C	50		1) All five key indicators =3 Grade points/A 2) Any four key indicators =2 Grade points/B 3) Any two key indicators =1 Grade points/C
2	Helping in SSS / Feed back committee	Feedback on Curriculum by Students a) Collected b) Analyzed c) Action taken	Feedback Analysis Report	30	30	C	30		1) All two key indicators =3 Grade points/A 2) Any one key indicators =2 Grade points/B 3) Any no key indicator =1 Grade point
3	Organizing Library Events	1. Inviting prominent personalities as speakers to deliver the lectures on the Librarians 2. Library week 3. Conducting the book exhibition - display the Library collection with precious rare books and other important book and other library materials	1. Recording the Remarks and Suggestions of the Students, Faculty members and other guests. 2. Preparing Reports on each event	20	40	A	60		1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C
4	Book processing	1. Purchasing of books 2. verification of pagination 3. entering in Accession Register 4. Processing with book pocket, Date slip, Spin table. 5. Classification 6. Cataloguing	Bills/Registrar and related Records	50	50	A	150		1) All five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point/C
5	Collection Development of Learning Resources	1. Print Media- Periodicals/ Journals 2. Electronic Journals/ E- Databases 3. Online resources	1. Nilist Logins 2. e-footfall 3. Issue Register	30	30	A	90		1) Any Three key indicators =3 Grade points/A 2) Any Two key indicators =2 Grade points/B 3) Any One key indicator =1 Grade point/C

6	IT Infrastructure of the Library	1. The Computer network 2. Electronic resources. 3. Guidelines for Fair Use of e-resources	Log books related to usage	50	50	c	150		1) All three key indicators =3 Grade points/A 2) Any Two key indicators =2 Grade points/B 3) Any One key indicator =1 Grade point/C
7	Weeding out Policy	Non-print Media - CDs, DVDs, Cassettes etc. Process for weeding out		5 10 5 10 10	20				1) All three key indicators =3 Grade points/A 2) Any Two key indicators =2 Grade points/B 3) Any One key indicator =1
8	Research Publications and Awards for Librarian	4. Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/ICI or UGC -CARE Listed journals/Any book with ISBN shall be considered) 5 Research Guideship 6. Awards in recognition of research work	Reports in the NAAC format	5+5	20				1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C
9	Extension Activities	3. Involvement in activities related Preservation of Newspapers and press clippings 4. Inter- Library Loan		50	50				1) Any four key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicators =1 Grade point/C
10	Maintenance of Physical facilities In Library			50	50	A	150		

11	Preservation of Library materials	1. Keeping Records : Accession of books received as Gift. 2. Any other Study Material with Generating Barcodes 3. Generating spine Label 4. Writing Book Cards 5. Preservation of student dissertations 6. Preservation of Back volumes of Periodicals and Journals. 7. Accretioning of Periodicals through cordex. 8. Maintenance of records.	Reports in the NAAC format	5 each (8+5=40)	40	B	120	1) All Four key indicators =3 Grade points/A 2) Any Three key indicators =2 Grade points/B 3) Any Two key indicator =1 Grade point/C
12	Participation in Institutional Governance and Leadership	a) Contribution to Departmental Vision & Mission and Departmental Action Plan b) Participation in different institutional committees and preparation of committee reports c) Participation in different institutional activities that focus on value based education d) Contribution to IQAC/quality initiatives	Reports in the NAAC format	4+10	40	C	80	1) All Four key indicators =3 Grade points/A 2) Any Three key indicators =2 Grade points/B 3) Any Two key indicator =1 Grade point/C
13	Best Practices	Identification and Contribution to a) The Library Best practices b) Institutional Best practices.	Reports in the NAAC format	20	20	A	60	1) All Two key indicators =3 Grade points/A 2) Any one key indicator =2 Grade points/B 3) No Indicator =0/D
Total Grade points					500		790	

Name & Signature of the Principal

K. Sujatha
12/2/25

PRINCIPAL
V.V. Giri Government Kalasala,
DUMPAGADAPPA

Name & Signatures of the Academic

- 1)
- 2)
- 3)