

## CIRCULAR

### DEPARTMENTAL MEETING REGISTER

There will be Departmental meeting on ..... 9/10/2023 ..... at ..... 11:00 am .....

Venue .... Department of Chemistry

All the members are requested to attend the meeting

- Agenda :
1. To discuss about distribution of workload to the V-Semester and I<sup>st</sup> semester Major - Physics.
  2. Any other matter .

A. Pandian  
Head of the Department

To .....  
All the Members.

#### MINUTES OF THE DEPARTMENTAL MEETING

Minutes of the department meeting held 9/10/2023 at 11:00 am in the department of Chemistry, V.V. Giri Government Kalesala, Dumbagadapa.

The following resolutions are taken in the meeting:

1. Fulfilled the minutes of the previous meeting held on 02/09/2023 .
2. Department of Chemistry conducted workshop on "Google tools" on 14/09/2023. for staff and Second year students .
3. College annual day is celebrated on 26/09/2023.
4. VI-Semester paper - GR - Analytical methods in Chemistry - VII S. Paper - TR - Analytical methods in Chemistry - It is allocated to the timetable .
- 5.

K. Srinivas  
PRINCIPAL  
V.V. Giri Government Kalesala  
DUMBAGADAPA

Signatures of the Members

A. Pandian  
Signature of the  
Department of the Members

A. Pandian  
Signature of the  
Head of the Department

## DEPARTMENTAL

### CIRCULAR

There will be Departmental meeting on 26/11/2023 at 11:30 am.

Venue Deptt. of Chemistry.

All the members are requested to attend the meeting.

- Agenda:
1. To discuss of Coverage of Syllabus of two papers.
  2. Plan to conduct extra curricular activities.
  3. Any other matter.

A. Sudharsan  
Head of the Department

## MEETING REGISTER

### MINUTES OF THE DEPARTMENTAL MEETING

Minutes of the department meeting held 26/11/2023 at 11:30 am in the Deptt. of Chemistry, N.V. Govt. Government Kalasala, Dungarpurda.

The following resolutions are taken in the meeting.

1. 30% of Syllabus is completed in two papers 6B & 7B and practical also.
2. Academic audit - 2022-23 & 2023-24 is done in the college on 14<sup>th</sup> November, 2023.
3. Teacher - Parent meeting also conducted on 9<sup>th</sup> November, 2023 to MPC.

To  
All the Members.

Signatures of the Members

A. Sudharsan  
Signature of the  
Department of the Members

A. Sudharsan  
Signature of the  
Head of the Department

K. Syathy  
PRINCIPAL  
N.V. Govt. Government Kalasala  
DUNGARPURDA

## DEPARTMENTAL

### CIRCULAR

There will be Departmental meeting on ..... 20/12/2023 at ..... 2.00 PM.....

Venue ..... D.ept. of Chemistry

All the members are requested to attend the meeting

- Agenda :
1. To discuss Coverage of Syllabus.
  2. Any other matter.

A. Pandiwa  
Head of the Department

To  
All the Members.

## MEETING REGISTER

### MINUTES OF THE DEPARTMENTAL MEETING

Minutes of the department meeting held on 20/12/2023 at 2.00pm in the Dept. of Chemistry V.V. Giri Govt. Kalasala, Dompagadapa.

The following resolutions are taken in the meeting.

1. Fulfilled the minutes of the previous meeting held on 26/11/2023.
2. Nalini assessment - II conducted on 13<sup>th</sup>, 14<sup>th</sup> and 15<sup>th</sup> December, 2023.
3. World Aids Day - 2023 is organised by the all departments participation on 01/12/2023.
4. III MPC students visited QC, MPEDA Lab, Bhimavaravu on 21.12.2023.

K. Syatha  
PRINCIPAL  
V.V. Giri Government Kalasala  
DUMPAGADAPA

Signatures of the Members

A. Pandiwa  
Signature of the  
Department of the Members

A. Pandiwa  
Signature of the  
Head of the Department

## DEPARTMENTAL

### CIRCULAR

There will be Departmental meeting on ..... 18/01/2023 ..... at ..... 12:00 pm .....

Venue ..... Department of Chemistry

All the members are requested to attend the meeting

- Agenda :
1. To discuss Completion of Syllabus of paper-I & Paper-TB
  2. Practical Schedule for paper-GB & TB.
  3. Any other matter.

A. Rudrappa  
Head of the Department

To  
All the Members.

## MEETING REGISTER

### MINUTES OF THE DEPARTMENTAL MEETING

Minutes of the department meeting held on 18/01/2023 at 12:00 pm in the department of chemistry, V.V.Govt. Kalasala, Duggagadapa.

The following resolutions are taken in the meeting-

1. Fulfilled the minutes of the previous year meeting held on 20/12/2023.
2. Syllabus of paper-GB & paper-TB is completed at maximum percentage.
3. One short-term internship Viva voice is conducted on 5<sup>th</sup> & 6<sup>th</sup> February 2023. CSE Viva Conducted 7<sup>th</sup> & 8<sup>th</sup> February 2023.
4. Final year Semester End Examination Commences on 18<sup>th</sup> Jan, 2023 to 31<sup>st</sup> Jan, 2023.

Signatures of the Members

A. Rudrappa  
Signature of the  
Department of the Members

A. Rudrappa  
Signature of the  
Head of the Department

K. Sujatha  
PRINCIPAL  
V.V. Govt. Government Kalasala  
DUMMAGADAPA

## DEPARTMENTAL CIRCULAR

There will be Departmental meeting on 21/02/2024 at 2:30 pm.

Venue Dept. of Chemistry

All the members are requested to attend the meeting.

Agenda : To discuss about long term internship for final year students

A. Pandian  
Head of the Department

To  
All the Members.

## MEETING REGISTER

### MINUTES OF THE DEPARTMENTAL MEETING

Minutes of the department meeting held on 21-02-2024 at 2:30 pm in the Chemistry department, V.V. Govt. Kalasala Deemed to be University.

The following resolution are taken in the meeting:

1. Long term internship Commenced on 12<sup>th</sup> Feb, 2024. III MPC students has committed with Bio Swaro Clinical Solutions, Pudukkottai to do long term internship.
2. The workload for this course Semester is 10 hours. Relationship Ethics and Digital literacy - 2 hours.

Signatures of the Members

A. Pandian  
Signature of the  
Department of the Members

A. Pandian  
Signature of the  
Head of the Department

K. Jayakumar  
PRINCIPAL  
V.V. Govt. Government Kalasala  
COLLEGE, GADAMALA