

# DEPARTMENTAL

## CIRCULAR

There will be Departmental meeting on 17-11-20 at 3.00

Venue Principal chamber

All the members are requested to attend the meeting

- Agenda
- 1) Strengthening of student admissions
  - 2) Preparation of academic records

  
Head of the Department

To

All the Members.

# MEETING REGISTER

## MINUTES OF THE DEPARTMENTAL MEETING

The staff of school on 17-11-20 at 3pm in the principal room under the guidance of the principal and resolved the following

- 1) It is resolved to improve student strength by visiting nearby colleges and villages
- 2) It is resolved to prepare Annual curricular plan, Teaching synthesis records of 1st, 3rd, 5th semesters

Signatures of the Members

  
Signature of the  
Department of the Members

  
Signature of the  
Head of the Department

# CIRCULAR

## DEPARTMENTAL

There will be Departmental meeting on 10-12-20 at 4 PM.

Venue : Principal Chamber

All the members are requested to attend the meeting

- Agenda
- 1) Mid exams
  - 2) Student Seminars

  
Head of the Department

To  
All the Members.

## MEETING REGISTER

### MINUTES OF THE DEPARTMENTAL MEETING

The Deptt. of Maths met on 10/12/20 in Principal chamber under the chairmanship of the Principal and resolved the following

- 1) It is resolved to conduct mid examinations for 3rd, 5th sem student in the month of January 2021.
- 2) It is resolved to conduct student seminars.

Signatures of the Members

  
Signature of the  
Department of the Members

  
Signature of the  
Head of the Department

# DEPARTMENTAL

## CIRCULAR

There will be Departmental meeting on ..... 1-4-21 ..... at ..... 3 PM .....

Venue ..... Principal Chamber .....

All the members are requested to attend the meeting

Agenda :

- 1) Academic Records
- 2) Conduct of mid exams

  
Head of the Department

To

All the Members.

# MEETING REGISTER

## MINUTES OF THE DEPARTMENTAL MEETING

The dept. of ..... met on 1/4/21 at 2 PM  
under the chairmanship of Principal and  
resolved the following

- 1) It is resolved to prepare Annual Curriculum Plan and Teaching Syllabi  
of 2, 4, 6 semester
- 2) It is resolved to conduct of mid exams in may 21.

Signatures of the Members

  
Signature of the  
Department of the Members

Signature of the  
Head of the Department