Meet

22/06/20

The Staff council, IQAC coordinator and other stake holders of this college met in the Principal Chamb on 23 rd June 2018 at 4.00 P.M. under the chairmanship of Sri CH.S.Haranath , Principal(FAC) to discuss the following agenda ..

Agenda:

Constitution of IQAC for the Academic year 2018-19

Discussion :

The above staff members along with stake holders discussed the new composition of IQAC committee and inclusion new members in this committee for this academic year.

After thorough discussion and unanimously resolved the following composition for IQAC committee:

Resolution:

It is resolved as per NAAC norms the composition of IQAC consisting of 12 members is as follows:

- Chairperson : Sri CH.S.Haranath , Principal (FAC)
- Teachers : 1. Sri N. Srinivasa Rao , Lecturer in Commerce

  2. Smt CH. Komala lakshmi ,Lecturer in Physics

  3. Sri G. Venkata Rao, Lecturer in Economics

  4. Sri T. Ogeswara Rao ,Lecturer in Telugu

- Member from Management : Sri Dr. P.B. Pratap Kumar
- Senior Administrative Staff : Sri. N. Phani Seshagiri Rao ,Senior Assistant
- Member from Local Society : Sri N.V RamaRaju
- Student Representative : B.Rishi kumar , III B.Sc.,
- Alumi Representative : Sri. G.Krishna Murthy
- Other Stake holders : Sri N.Rama Chenchaiah , Industrialist
- Co-ordinator : Sri V.V. Prabhakara Rao, Lecturer in Chemistry

It is the responsibility all members in the IQAC to chalk out Action plan for quality enhancement and review the issues at least thrice in an year .

Signature of the Coordinator :

2018 NAAC

Annual Quality Assurance Report AQAR Submission for 2017-18.

IQAC coordinator

Principal

8.6.2018

College Committee meeting at 2.30 PM in principal's room. Discussion on the following points.

1. Improvement of admissions into I year Degree Courses. Steps taken.

2. Faculty Shortage: representation to be submitted to RJD, CCE, & ID college principal.

3. NAAC preparations: Reasons for inability to go for reaccreditation which is due on 2012

(a) lack of 2(f) & 12(b) Status to the college

b. Permanent affiliation 12(b) is not given by the then affiliating A.U even after paying the requisit fee of Rs 55000/-

As per V.C. letter 12(B) Status is not feasible to this college as per the reports of the inspection committee visited the college on 18.7.2014 and report on 14.11.2014

because:

1. No principal post sanctioned to this college
2. Faculty : student ratio
3. requirement of Qualified Regular faculty

c. No grants from UGC received so far even through the college bagged B^+ grade from NAAC in 2007.

d. Reasons for the above is that the college is not enlisted as per 1956 UGC Act under sections 2(f) & 12(b)

e. The LOI (IIQA) submitted in 2012 for reaccreditation by NAAC in 2012

f. NAAC rejected LOI because of the following reasons. on 21-8-2013.

(a) college is not having 2f & 12(b) status and permanent affiliation.

(g) The same was represented to CCE office by the then principal.

(h) In 2013 affiliating university changed and now the college is under Adikavi Nannayya University Rajahmundry

i. Again the college approached AKNU for permanent affiliation by paying the requisit fee.

j. The feasibility committee inspected the college and raised the following objections for

granting permanent affiliation to this college.

i No English Language Lab

ii Library accomodation is not adequate

(iii) Dimensions of the Laboratories are not as per specifications.

k. The DEAN of CPDL committee of AKNU informed that if there is any assurence given by the CCE to rectify the above lapses, they will give permanent affiliation status.

l. The same was informed to CCE through principals letter and seeking guidance in this regard. Till now no further action.

m. No accumulated funds are available and if at all there is any amount available are not sufficient to pay honorarium to the English, politics, Computer Science, Commerce faculty (guest) and also for Sweeper, Attender, Night watchman Contingent Staff.

Approximate amounts required to meet the expenditure for NAAC reaccreditation may be as detailed below:

1. IIQA fee Rs 25000/- + GST, 18% 4500/-
2. fee for Assessment and accreditation. = 29500/-
3. Logistics 185000 + GST 33300 = 218300/-
4. Software development for Dynamic Website of the college 150000 + 27000 GST = 177000 60000/-

5. 160 web link license 10000/-

Library INFIBNET, SOUL software purchase for digital Library 40000/-

6. face lift, Minor repairs and other Expenditure, 300000/-

Total 8 34800/-

7. Eventhough the funds are arranged under DRC on loan basis, the College is not in a position to repay it in coming years.

After Thorough discussion; The CPDC & Alumni came forward to shoulder the burdain and promised to make the required alterations to Library and Laboratories.

After discussion the following decissions were made

1. To Expand Chemistry & physics by merging the present I.K.C room and altering the position of partition walls.
2. To take up classes (Theory & practicals) in the respective laboratories.
3. Library is expanded by merging a portion of the existing staff room and thereby

4. dark room for physics lab.
5. cup boards to place equipment in Labs.
6. Toilets for Staff & Students.
7. repairs in computer Lab.

IQAC. coordinator

principal.

Staff

1 N.
2
3
4 N.V. Rama Rao
5 K. Balaish
6
7)
8)

23.7.18

During the visit of Dr Sudhakar of CCE office on status of admissions 2018-19. the principal, IQAC coordinator and staff explained the conditions under which the college is working.

coordinator

principal

1.8.2018

NAAC preparations formats filled and submitted to CCE. Soft & Hard copy.

formats were supplied by CCE in connection with workshop on NAAC preparedness at SRR & CVR college Vijayawada.

principal

IQAC coordinator

3.8.18

Workshop organised by CCE at SRR & CVR college Vijayawada on NAAC preparations Govt & Aided colleges going for reaccreditation in 2018.

The principal & IQAC coordinator participated the workshop and handed over the filled formats to CCE.

Explained the pathetic status of the college to Sri Anil kumar & A.G.O.

They requested us to meet in CCE office along with all relavant documents.

coordinator

principal

4.8.2018

IQAC Coordinator Conveyed a meeting in principals Chamber under the Chairman Ship of Sri Ch. Sitharamadhu, principal (PAC) to all the faculty members, and explained the happenings at the NAAC workshop conducted on 3.8.18 by CCE.

IQAC Coordinator

Principal

Members Present

1 N. [illegible]

2 [illegible] 4/8/18

3 [illegible]

4 T. Ogeswara [illegible]

5 K. Balaji

6. Ch [illegible]

7. U. Srinivas [illegible]

8. K. [illegible]

9. N. [illegible]

8. 8. 2018

Staff Council meeting held under the chairmanship of Sri. Ch. S. Harnath, Principal (FAC). and discussed all issues related to NAAC Reaccreditation and preparations, Labs

It is unanimously resolved to seek the guidence & direction of the CCE about the issues such as 2f & 12(b) Status, faculty shortage, funds shortage.

It is also decided to meet the CCE AGO and other officials with a representation for guidence.

IQAC Coordinator

Principal

Members present

1

2 8/8/18

3

4 T. Ogeswara

5

6. Ch

7. U. Srinivas

8

21.8.2018

NAAC preparations: The Staff Council met under the chairman ship of the principal to brief the staff members about the circular received, Guidence given by the CCE, DRC in connection with NAAC.

Coordinator

Principal

Staff

1

2

3

4 T. Ogeswara

5 K Balaji

6

7. U Srinivas

8. K Ashok Kumar

9 N.V. Rama Rao

25. 9. 2018

NAAC committee meet under the chairmanship of the principal at 11.00 AM. to discuss the following

1. INFLIBNET
2. WEBSITE
3. Permanent Affiliation
4. 2f & 12(B) Status
5. Distribution of Criteria to faculty members.
6. Any other

It is resolved to

1. to represent the Inflibnet issue to the CCE as the college is not having 12(B) Status.
2. As per the instructions of the CCE the present website is to be modified into a dynamic one
3. to resubmit the representation of the college to the AKNU with all necessary documents and request the authority to sanction permanent affiliation to the aged college which is going for NAAC soon.
4. To fill and re submit the application for 2f & 12(B) to the Registrar of AKNU for his recommendation and request to forward the same to UGC.
5. It is also resolved to submit Advance copy to avoid delay.
6. After discussion the 7 criteria are distributed among staff for along with NAAC Guidelines.
7. It is resolved that this is a Combined

P.T.O

effort of all to get a better grade from NAAC

NAAC / IQAC } coordinator

Principal

Staff

1

2 24/8/18

3

4 T. Ogoswara

5 K. Balaji

6

T. U. Srinivas

8.

27.9.18

Staff council met under the Chairmanship of the principal to discuss the visit to AKNU on 26.9.2018 in connection with permanent affiliation & 2f, 12b form for signature of the Registrar.

1. The principal and IQAC coordinator went to AKNU for the signature of the Registrar on 2f & 12(b) Application for Submission to UGC.

2. The representation with all xerox / photo evidences to the Deen - CDC. AKNU for permanent Affiliation

Coordinator

Principal

Staff

1 N. [illegible]

2 [illegible] 27/9/18

3 [illegible]

4 T. Ogeswara [illegible]

5 K. Balaji

6 [illegible]

7 U. Srinivas

8 K. [illegible]

Meet-1

Dated: 3/10/18

The staff council met in the Principal's chamber on 3rd Oct 2018 at 4.00 PM under the chairmanship of the Principal PAC Sri Ch. S Harendra to discuss the following Agenda:-

Agenda:

1) To start documentation for the NAAC criteria wise of Qualitative Metric and gather information regarding it Quantitatively.

2) For smooth conducting semester end exams

3) Celebration of National Integration Day.

4) Collection of Data and applying for NIRF ranking.

Discussion and Resolution

1) The staff council discussed about the necessary and importance of going NAAC reaccreditation as per the dcat guidelines given by Commissioner of Collegiate Education, AP Vijayawada and Resolved to procure all the documents to the extent of feasibility from the last five years and Qualitative documentation is to be prepared immediately along with Quantitative Metric gathering.

2) As semester end i.e I, III and IV are going to commence from 23rd Oct. 2018, necessary steps are to be taken by Examination-In-charge. All the other staff members are supported to co-operate them for smooth conducting of the Examinations.

3) The staff council unanimously decided to celebrate the National Integration Day on 31st of this month and giving awareness about this Day celebration to the students.

4) It is decided to gather all the data required for applying NIRF ranking college wise and overall also.

Principal

IQAC Co-ordinator.

Signature of the staff.

(1) N. [illegible]

(2) [illegible]

(3) [illegible]

(4) T. Ogeswara [illegible]

(5) K. Balaji

(6) [illegible]

(7) A. Srinivas

(8) [illegible]

(9) [illegible]

10. [illegible]

11. [illegible]

Meet

Dated: 6/11/2018

The staff council met in the Principal chamber on 6/11/2019 at 4:00 PM under the chairmanship of the Principal-in-charge Sri Ch. S. Harnath to discuss the following Agenda.

Agenda:

(1) Filling and submission of data for CCE as per the format given

(2) Commencement of classes for II, IV and VI semester

(3) Permanent Affiliation - Appreciation.

Discussion and Resolution

(1) As the State Level Review Meeting for NAAC, IQAC / Librarian / Library-in-charge staff is going to held ~~from~~ on 12th Nov, 2018, every staff member is supposed to take utmost care and commitment for filling all the necessary format given by CCE. In this regard, as per the criteriawise allotment, the staff should gather the information and fill the format with all necessary details, by taking the help of Sri A. Srikanth, Sri N. Phani Seshagiri Rao

(2) As per the norms given by the Adikavi Nannaya University the staff discussed about the commencement of class for II, VI and IV semester. They unanimously resolved to follow the guidelines

given by AKNU and start class from 12/11/2018 for I and II year UG courses and from 19/11/2018 for III year UG courses.

(3) The Principal appreciated all the staff for the efforts they had put to obtain permanent affiliation.

Principal-in-charge

Co-ordinator

Signatures of the staff:

(1) N. [illegible]

(2) Ch. Kamal [illegible] 6/11/18

(3) [illegible]

(4) T. Ogeswara [illegible]

(5) K. Balaji 06/11/18.

(6) Ch. [illegible]

(7) U. Srinivas

(8) [illegible]

(9) N. [illegible]

10. [illegible]

11 N.V. Rama Rao

Meet

Date, 02/12/19

The staff council met in the Principal's Chamber on 2/12/2019 at 4.00 PM under the chairman ship of the Principal - in-charge Sri Ch.S. Harnath to discuss the following Agenda.

Agenda:

1) Submission / Re-submission of AQAR - as modified formats from past 5 years.

(2) Procuring funds for submission of IIQA.

Discussion and Resolution.

The staff council discussed about the dire need and necessity of submission of AQAR from the past 5 years which is mandatory for apply IIQA to this college and resolved to submit all the AQAR as per old procedure i.e sending through e-mail. capacaare guntur before 20th Dec 2019.

→ As per Guidelines and instruction from CCE, the submission of IIQA during this academic year is compulsory. But there are no funds even to pay IIQA registration fee. In this regard the committee decided to procure this amount by collecting donations from CPDC members.

Co-ordinator

Principal-in-charge

Signature of the staff

(1)

(2) 02/12/18

(3)

(4) T. Ogeswara

(5) K. Balaji 02/12/18.

(6)

(7) U. Srinivas

(8)

(9)

Meet

04.01.19

The staff met in the Principal chamber on 04/01/19 under the chairmanship of the Principal (FAC) Dr. J. Sanathkumar at 2.30 PM to discuss the following.

Agenda

(1) Welcoming and conveying hearty congratulations to the new Principal (FAC).

(2) Modification made in members and co-ordinators of the committees

(3) Activation of Dynamic website - formalities.

(4) Participation in JANMABHOOMI programme

Discussion and Resolution:

→ The staff welcomed the new Principal (FAC) Dr. J. Sanathkumar (Principal of RRDS, Government Degree College, Bhimavaram) who has taken additional and resumes the charges as Principal (FAC) in Dumpagadapa. and all the staff conveyed their hearty congratulations in this regard.

→ The Principal suggested some modifications in the committees and informed the same to the staff for more effective academic and administration in the institution.

→ The Principal along with the staff discussed about the due need of activation of Dynamic website its designing, procuring funds - procedures and related issues

→ The principal along the staff discussed about the

activities and participation in Thanmathoorai Programme.

PRINCIPAL

signatures of the staff.

(1) N. [illegible]

(2) [illegible] 4/1/19

(3) [illegible]

(4) T. Ogeswara [illegible]

(5) K. Balaji

(6) [illegible]

Meet -

Dated: 13/02/19

The staff council met in the Principal's Chamber on 13th Feb, 2019 at 2.00 PM under the chairmanship of the Principal Dr. J. Sarath Kumar to discuss the following Agenda.

Agenda:

(1) Preparation for Academic Audit
(2) Conduct - II Mid Examination
(3) Constitution of new CPDC body.

Discussion and Resolution

→ The staff council ~~acting~~ with the Principal discussed about the audit which is going to conduct during this month end and instructed to all staff members to update all the records as the NAAC norms given by CCE, JNTA by the time the Audit team visit to our college.

→ It is also resolved to conduct the 2nd mid examination for sem II, sem IV and sem VI is going to be conducted in the 3rd week of February.

→ The committee discussed about the necessity of CPDC strengthening and resolved to constitute a new body which may be going to effect from 1st April, 2019.

PRINCIPAL

Signature of the staff:

1)

2) K. Balaji

3) [illegible] 13/2/11

4) T. Ogeswara[illegible]

5)

6) N. [illegible]

7)

8)

Meet

20/3/19

The staff council met in the Principal chamber on 20th March, 2019 at 4.00 PM under the chairmanship of the Principal (PDC) Dr J. Sarath Kumar to discuss the following agenda:-

Agenda:

1) Congratulation to the staff on the achievement of 2(f) and 12(B) status

2) Congratulation and convey thanks to the new constituted CPDC committee.

3) Preparation for the commencement of semester end examination.

4) To apply for Inflibnet and UGC Block-Grant to colleges to UGC, Sero, Hyd.

Discussion and Resolution:

→ The Principal congratulated to all the staff members for their efforts taken up in achieving 12(f) and 12(b) status from UGC to this college.

→ As the CPDC new body constituted, the staff along with the Principal conveyed congratulation to them. They also conveyed their heartful thanks to all the CPDC members who came forward

and donated to the institution for the development of this college.

→ As the semester end (sem II, sem IV & sem VI) are going to commence from 23rd March, 2019 - it is instructed to the examination committee to take care and well preparation is to be done accordingly.

→ The Principal instructed to the staff members to apply immediately for inflibnet and also Block-Grant to colleges to UGC SERO HYD;

PRINCIPAL (FAC)

Signatures:

(1)
(2) N. Arun
(3) T. Ogeswara
(4) Ch Komalkumar Lec in Physics. 20/3/19
(5)
(6) K. Balaji
(7)

The staff council met to discuss various issues for