



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

V V GIRI GOVERNMENT KALASALA,
DUMPAGADAPA

- Name of the Head of the institution **Dr.P.Sobha Rani**
- Designation **Special Officer**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **9949084030**
- Mobile No: **9440879606**
- Registered e-mail **gdcdumpagadapa.jkc@gmail.com**
- Alternate e-mail **iqacdumpagadapa@gmail.com**
- Address **5-9, TIMMARAJU COLONY,
DUMPAGADAPA, AKIVIDU**
- City/Town **AKIVIDU**
- State/UT **ANDHRA PRADESH**
- Pin Code **534235**

2.Institutional status

- Type of Institution **Co-education**
- Location **Rural**
- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **ADIKAVI NANNAYA UNIVERSITY**
- Name of the IQAC Coordinator **Dr. Ch.Vijay Anil Dai**
- Phone No. **9440280045**
- Alternate phone No. **7013313071**
- Mobile **9440280045**
- IQAC e-mail address **iqacdumpagadapa@gmail.com**
- Alternate e-mail address **gdcdumpagadapa.jkc@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)) <http://gdcdumpagadapa.ac.in/userfiles/2019-20.pdf>

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: [http://gdcdumpagadapa.ac.in/userfiles/Academic%20Calendar%202020-21\(3\).pdf](http://gdcdumpagadapa.ac.in/userfiles/Academic%20Calendar%202020-21(3).pdf)

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.7	2007	31/03/2007	30/03/2012

6.Date of Establishment of IQAC **06/10/2012**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	00	NIL	2021	00

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **8**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

Felicitation of Grama Panchayat Sarpanch for his contributions towards Dumpagadapa (He is an alumni of our college).

Inauguration of Seminar hall and bringing it into usage for students and staff.

Conducted a Mega Job Drive in association with the AP Skill Development Corporation.

Yoga Classes are conducted for mental fitness of the students by Dr.P.B.Pratap Kumar (CPDC Secretary)

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Usage of LMS at AP CCE Website	Students are motivated and log in credentials are given for viewing video lessons
Implementation of uniform as a dress code to UG Students	Implemented for first and second year UG Students
Construction of Additional Classrooms through Government Budget	Constructed and Completed
motivation of students for attending online classes	Students attended online classes during COVID-19
Motivation of Students for attending online classes	Students are motivated and attended online classes during pandemic period
Implementation of inflib-net and giving log in credentials for students	implemented
To request higher officials for filling of vacant posts of library and Physical Director for the benefit of students	Vacant posts are filled by absorbed staff of aided college through CCE

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
STAFF COUNCIL	19/03/2022

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	V V GIRI GOVERNMENT KALASALA, DUMPAGADAPA
• Name of the Head of the institution	Dr.P.Sobha Rani
• Designation	Special Officer
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• Alternate phone No.	7013313071				
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3.Website address (Web link of the AQAR (Previous Academic Year))	http://gdcdumpagadapa.ac.in/userfiles/2019-20.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://gdcdumpagadapa.ac.in/userfiles/Academic%20Calendar%202020-21(3).pdf				
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Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.7	2007	31/03/2007	30/03/2012
6.Date of Establishment of IQAC			06/10/2012		
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	00	NIL	2021	00	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
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<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
STAFF COUNCIL	19/03/2022
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2020	06/06/2020
15.Multidisciplinary / interdisciplinary	

16.Academic bank of credits (ABC):**17.Skill development:****18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)****19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):****20.Distance education/online education:****Extended Profile****1.Programme**

1.1

65

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

169

Number of students during the year

File Description	Documents
Data Template	View File

2.2

98

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File
2.3	18
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	7
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	13
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	9
Total number of Classrooms and Seminar halls	
4.2	5.53326
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	6
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution is provided with mechanism for planning curriculum delivery. Our institution is provided with ten departments namely- English, Telugu, History, Economics, Political Science, Commerce, Mathematics, Physics, Chemistry and Computer Science. The faculty of these departments works with a primary goal of taking care of entire teaching and learning process in the college. Although the faculty includes regular, contract and guest all are full time teachers who teaches the students not only the syllabus prescribed under CBCS pattern by the affiliating university but also life skills to sustain in the present society. At the beginning of the academic year, The principal organizes a meeting with all departments and reviews are carried out about the previous years and chalk out curricular plans and duties department wise.

Faculty document teaching dairies, teaching synopsis and conduct of several student centric activities like seminars, quizzes, group discussions, study projects semester wise. As per the CBCS pattern there are certain foundation courses such as Human Values and Professional Ethics(HVPE), Environmental Studies, (ES), Information and Communication Technology (ICT), Communication and Soft Skills (CSS), Entrepreneurship, analytical skills and Leadership etc., which are also taught by the lecturers. The IQAC ensures the smooth and successful curricular delivery.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As an affiliated institution of Adi Kavi Nannaya University, Rajamahendravaram, East Godavari Dt, Andhra Pradesh, the evaluation norms of the University are strictly followed. The current session followed a Credit based evaluation system. The College has adopted a method of assessing the academic performance of the students on a continuous basis. Continuous assessment in theory subjects as per university norms includes 15 marks for MID Examinations, 05 marks for Assignment and 05 Marks for Student Seminars. Within this framework, the College conducts the Internal

Assessment department-wise according to a proper schedule and under strict invigilation. The marks obtained by the students were sent to university. The syllabus and timing of these assessments are communicated to the students well in advance. Besides these formal assessments, revision work, class tests, assignments and student presentations are integral to the teaching-learning process. Besides evaluation, the Institution strictly adheres to the semester-wise academic calendar as set by the University in curriculum delivery and a Fulfillment Report is submitted to the Principal every month by each faculty member

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

90

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

90

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institution is an affiliating college that through its co-

curricular activities tries to inculcate values and ethics among its students. It ensures not only effective curriculum delivery but also makes every effort to impart a holistic education that goes beyond the curriculum through myriad activities conducted throughout the year. Through these programmes students imbibe universal moral and social values, sensitivity towards gender issues and environmental consciousness.

1. Gender sensitization programmes like lectures, seminars

2. Observance of Women's Day

3. Environmental education was taught as a foundation course. Students are also encouraged to participate in different programmes like online quiz contests organized by other Institutions for enhancing awareness related to the environment.

4. Human values promoted through the activities of the NSS, The NSS unit of the College refers to the Handbook of NSS for illuminating the young minds of the duties and responsibilities of the citizens of this country.

5. Community outreach and other social welfare programmes were organized

6. Upholding values of multiculturalism, egalitarianism, diversity and gender empowerment through functions like the Annual Programme, Independence and Republic Day celebrations.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

28

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://gdcdumpagadapa.ac.in/block.php?type=feedback&id=8

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

169

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

75

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organises special programmes for advanced learners and slow learners.

For advanced learners the approaches adopted are as follows:-

- More challenging work in the form of home assignments
- Encouraging the students to adopt learning through bibliography.
- Encouragement for participation in inter-college and intra-college competitions.
- Free internet access
- Counseling by faculty to appear for competitive examinations
- Student Seminars.

Identification of weak students made on the basis of interactions and assessment tests during classes. The strategies adopted to level up the slow learners are as follows:

- Meeting and communicating to the weaker students their areas of weakness
- Organizing remedial classes
- Teachers available beyond class hours to counsel the weaker students
- Monitoring the progress of the students through written assignments.
- Evaluated answer scripts of college examinations discussed with

students to identify and address their shortcomings

File Description	Documents
Link for additional Information	https://docs.google.com/document/d/1csxs17Y3BAD3FPcLnOtcJAc09buUZR3i/edit?usp=sharing&ouid=106142996191345408864&rtpof=true&sd=true
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
152	13

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Learning is made more student-centric through a combination of old and new methods of teaching.

In order to motivate the students along with the theoretical knowledge various student-centric

learning methods like seminars, group discussions, field trips, slide shows etc. have been adopted.

Student-centric methods are an integral part of the pedagogy adopted by the faculty for which the college provides all possible support such as:

- Virtual classroom

Computer Lab

- Personal laptops for faculty
- Fully Wi-Fi campus

- Internet room
- Facility to download e-resources
- Meagre funds for purchase of laboratory instruments, equipments and materials
- Seminar Hall

File Description	Documents
Upload any additional information	View File
Link for additional information	https://docs.google.com/document/d/1csxs17Y3BAd3FPcLnOtcJAc09buUZr3i/edit?usp=sharing&oid=106142996191345408864&rtpof=true&sd=true

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The ICT enabled learning environment of the institution is conducive to developing creative and critical thinking as well as scientific temper among the students. Faculty is provided with the requisite facilities for preparation of computer aided teaching - learning material.college adopted G-Suite for online teaching. The platform has been put to extensive use during the pandemic times when distant teaching-learning became the only mode of communication between the teachers and the students. AP CCE provides LMS portal for online learning resources. This can be used by students at their own free time. Computer Lab and virtual class room are used to teach ICT based teaching.E-resources are available through national networks.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://drive.google.com/file/d/1UfDc094YueU1sp6T05Jfql_0Jy2PUJcI/view?usp=sharing

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

13

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

12

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

02

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

45

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Examination Committee coordinated all the internal examinations (mid-terms) of the college before the commencement of the CBCS university semester end examination. The examination process included setting of question papers, evaluation of answer scripts within a stipulated period of time, submission of marks. Evaluated scripts of the mid-term examination were shown to the students. Following permission from the Principal, marks of the selection test were communicated to the students. Tutorials were also held on a regular basis.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/file/d/1n49zDgLM-bysuTUyx7v24C7HCueWdPR7/view?usp=sharing

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

1. We divide the total syllabus of the semester in two parts.
2. We conduct mid one when we complete 50% of syllabus
3. We Conduct second mid after completion of remaining syllabus

MECHANISM FOR GRIEVANCES

1. Evaluated answer scripts of mid exams are given to students within two days of completion of the exam.

2. If any student raises issue of marks or corrections, they will be solved instantly in front of the students in the classroom
3. Marks are announced in the classroom.
4. According to RTI act 2005 we share the information.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/file/d/1AwuxiKKWkXSYp0vJkLUcaWF9khYVptC-/view?usp=sharing

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://gdcdumpagadapa.ac.in/userfiles/program%20outcomez.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

1. We follow continuous comprehensive evaluation (CCE) to make sure that program outcomes and course outcomes are achieved.
2. In the process of CCE we conduct Students seminars, Assignments, Peer teaching, Group Discussions, Debates and Field Trips.
3. We analyze the internal & external result analysis of the students whether we attain the program outcomes and course outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://drive.google.com/file/d/1M7m80thlo7VZU29dLE97c-xg3YhyYe6h/view?usp=sharing

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

17

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://drive.google.com/file/d/1Y0UMR4klG9cX01TriN4QCZm8nIwC3Mp0/view?usp=sharing

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/spreadsheets/d/1o0-OxgXAHwsafxX4zw6kh0ie3zVFq_WMwD6-cZaMiDY/edit?usp=sharing

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

00

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

00

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

00

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1. SubrahmanyaSashti

SubrahmanyaSashti is celebrated every year in the month of December in the name of Goddess Subrahmanyeswara Swami , in his temple at Akividu. in this local festival , our College NSS Voluteers participate and serve the devotees in distribution of water packets, maintaining the queue lines for darshan. They also participate in distribution of food to the devotees. Through this program students learn to help voluntarily the needy. Students learn to mingle with the strangers.

2. World AIDS Day 01.12.2021

Students Participated in the AIDS Rally on the occasion of World AIDS Day 01.12.2021. Through this program, students create awareness in the local community about controlling measures of HIV/AIDS. How to prevent HIV/AIDS. This activity enhances holistic development in students through the community service.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1OKQE5s_9ANIPS8N9ubODXB_rgy9238Dr/view?usp=sharing
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

4

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

340

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

10

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has a policy for the creation and enhancement of infrastructure in order to promote a good teaching learning environment. The institute ensures adequate availability and optimal utilization of physical infrastructure in order to create an environment of excellence in education through technologically available educational tools. At the beginning of the academic year need assessment for replacement /up-gradation/addition of the existing infrastructure is carried out based on the suggestions from Heads of the departments and the Advisory Committee after reviewing course requirements, computer-student ratio, working condition of the existing equipment. The Time Table committee plans ahead for all Requirements regarding the availability class rooms/labs classrooms, laboratories, furniture and other equipment's. when ever need arises to augment infrastructure in terms of classroom, laboratory books etc. Distinguished features of the College include the following; The college ensures optimal utilization of the resources by encouraging innovative teaching learning practices like use of power point presentations, LCD projectors etc. awareness programs/training programs are conducted for optimal deployment of infrastructure and utilization of modern technology. The available physical infrastructure is optimally utilized beyond regular college hours, to conduct co-curricular activities/extra-curricular activities, parent teacher meetings, Campus Recruitment Training classes etc. It is used as an examination centre for college internal and external examinations.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1bZHaoEU-fxo04zBdxMoWu5nrQ9oHbLnv/view?usp=sharing

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution utilizes its resources to provide an environment to its students where they are encouraged to pamper in sports and extracurricular activities. Students are trained in sports by Physical Educational Instructor. Systematic training and encouragement is provided to those students who show extraordinary skills in different sports. They are trained and encouraged to participate in various level of competition including intra college events, inter-university events, and National events.

Yoga & Meditation :

Our college has Gandiji Pyramid Oneness Center to practice yoga. Students and staff utilize this center to do yoga & Meditation.

Gymnasium:

Our College has gymnasium for students to strengthen their fitness

Sports & Games :

Our College has sufficient play ground for outdoor games such as cricket, football, valley ball, kabbadi, shuttle badminton, throw ball & tennicoit etc.

Cultural activities:

The college believes in all-round development of its students. It constantly encourages them to take part in extracurricular activities to spark their interests and cultivate leadership qualities as well as team spirit. Every year the college conducts cultural programs in the occasion of Pongal festival in the name of Sankranthi Sambaralu. This event is organized with association of local lions club.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1703KliGye_epIQ9JmWmQOAi5VJN6yWms/view?usp=sharing

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

02

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1703KliGye_epIQ9JmWmQOAi5VJN6yWms/view?usp=sharing
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5.14415

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Automation not done in the library

But our library has INFLIBNET facility. Students use this facility for online learning of e-journals & e-books and we are planning to upgrade the library as per NAAC guidelines.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.059

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

24

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college IT infrastructure was upgraded when special financial assistance was accorded to the college in 2020. The LCD Projector, Printers, high configuration PCs were installed in the college. Virtual classroom equipped with LCD projector with inbuilt system, microphone system and speakers were installed. The whole college has been made wi-fi enabled after excel broadband installed. The broadband speed up to 30 mbps. Is availed for the speed and smooth functioning of the IT related activities in the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1bylmx587hYIk47Oam2Q4yykTK_sfDcJI/view?usp=sharing

4.3.2 - Number of Computers

37

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution C.10 - 30MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.96254

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our institution includes standard operating procedures (SOPs) for maintaining and utilization of physical and academic facilities including laboratories, classrooms, sports equipment, furniture, electrical fixations, water works, Plumbing, fittings, gardening, library and IT infrastructure are being maintained by various committees headed by a coordinator for each committee. The relevant committee verifies at least once in a year and reports it to the head of the institution. The policy of the institution is to provide adequate infrastructure which facilitates teaching and learning environment. The various committees are constituted by the members of the faculty related to either concerned or other department. The commissioner ate of college education (CCE)Vijayawada.AP. conducts academic audit every year to ensure optimum utilization of resources but in this academic year due to pandemic situation, the audit is carried out through online process only. The campus maintenance is also under the vigilance

of the committee in which students and staff are members.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1OdmmhkI-h40yGIXHW6A_8sSZ-5IoUxIp/view?usp=sharing

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

147

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.gdcdumpagadapa.ac.in/userfiles/5_1_3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

7

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

7

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

D. Any 1 of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

3

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

3

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

38

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our Student Council helps in functioning of college academic activities like IQAC, Library, Laboratories, and maintenance of infrastructure and admissions. The student council actively participates in the planning and execution of events like Sports, Cultural Activities and organization of various functions and Clean and Green activities in the campus. They take initiative in participation of various awareness programs like Aids Rally, RRC Activities and Swatch Barath. The committee meets periodically under the chairmanship of the principal to discuss various issues, activities and its implementation in the college for better output.

File Description	Documents
Paste link for additional information	https://www.gdcdumpagadapa.ac.in/userfiles/5_3_2.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

06

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development

of the institution through financial and/or other support services

in the process of registration.

CPDC (College Planning and Development Committee) of our college in association with Biological E company (Hyderabad), contributes travelling allowance to girl students who come from distant places to the college.

File Description	Documents
Paste link for additional information	https://www.gdcdumpagadapa.ac.in/block.php?type=alumni&id=38
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

"Where there is no vision, the people perish" says the Bhagavad Geeta . Vision plays a pivotal role in the life of an individual or institution to march forward in the right direction.

V.V.Giri Govt.Kalasala, Dumpagadapa has been serving the higher educational needs of the population of Kolleru back ward area in West Godavari District since its inception in 1974.

Our Vision is ...

"To transform this remote part of Andhra Pradesh into a knowledge society by making higher education accessible to every Youngman and woman of this region and inculcate creativity and innovative spirit and scientific temper among the youth and help them scale

the heights of excellence in their lives.”

Our Mission is...

- To strengthen the college with all infrastructure facilities and make them available to the students.
- To train the students with restructured curriculum to strengthen their job opportunities.
- To promote and envisage ethical and cultural values among the students with an endeavour to regenerate the ideal Indian dynamic spirit.
- To create a Conducive atmosphere of higher learning and enable the young students acquire potential knowledge to empower themselves and utilize it to the betterment of the society.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1N8scFyMj2t7ap4DKmErgek7QCz_eUCFC/view?usp=sharing
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution highly believes in the principle of decentralization and

participative management.the college implements Leadership nurturing methods. The most widely used practices of decentralization of participative democracy in the management affairs of institution are

1.Constitution of various committee with one faculty member as a Coordinator/Convener and two to three faculty members as members. The staff council of this college plays key role in the formation of policies and their implementation at college. The staff council meetings are held frequently and periodically under the chairmanship of the principal. The academic matters are allotted to a senior faculty member as an academic coordinator and the IQAC coordinator. Similarly other faculty members are allotted with at least one committee as coordinator/convener deals with women empowerment cell, CPDC , JKC, Skill Development , NSS, RRC, Cultural Committee, infrastructure committee etc.

2. Delegation of powers to the vice principal/principal in-charge. The most senior faculty member is nominated as Vice Principal who looks after the college affairs in the absence of the principal. He/She holds responsibility of all the matters as the principal possess except financial powers. College works in the spirit of common and collective leadership which leads to the development of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategy Type

Details

Admission of Students

The college ensures wide publicity in admission process through banners/ posters, advertisements , scrolling in local TV Channels. Faculty collectively involves in campaign of door to door of the students.

Industry Interaction / Collaboration

Our college has MOUs with 1. Srikanth International limited, Alapadu and 2. Sri Balaji Rice Mill Limited, Akividu for industrial visits to have processing awareness.

Human Resource Management

The recruitment of the staff to the college is made by the Government of the Andhra Pradesh as per its norms.

Library, ICT and Physical

Infrastructure / Instrumentation

Our College has good library and infrastructure facilities with ICT.

Teaching and Learning

At the institution level the teaching and learning procedures are organized and adopted based on the students priorities. However, in this Covid-19

pandemic importance is given towards ICT methodology.

Curriculum Development

Our institution is affiliated to Adi Kavi Nannaya University Rajamahendravaram. it prepares curriculum development.

Examination and Evaluation

The examination branch of this college deals with both internal and external examinations.

Research and Development

For the development of research programs the IQAC Committee motivates and encourages the faculty members to pursue higher studies of Ph.D and take up Small Projects.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://docs.google.com/document/d/18zZxQB-6M33ghS0FYtpK6PnKalhcCg5Q/edit?usp=sharing&oid=106142996191345408864&rtpof=true&sd=true
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institute functions under directorate of collegiate education of Andhra Pradesh. College Development and Planning Committee (CPDC) will also look after the college development and administration. The principal place major role between CCE, Staff & Students. The roles procedures recruitment and promotional policies are according to AP Government service rules.

File Description	Documents
Paste link for additional information	nil
Link to Organogram of the Institution webpage	https://www.gdcdumpagadapa.ac.in/userfiles/Organogram%20of%20V%20V%20Giri%20Governme nt%20Kalasala.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching & non teaching staff .

1. GPF & CPS for teaching & Non Teaching Staff are available.
2. Casual Leave, Special Casual Leave women casual leave, earned leave, half pay leave are available for teaching & non teaching staff.
3. CPDC (College Planning and Development Committee) is paying salaries to some of the contingent staff.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1vyRl8fpi547qi6Ztfxyje57YxpbR95wC/view?usp=sharing
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

01

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

As per the direction of UGC and CCE, of Higher Education, Vijayawada Government of Andhra Pradesh, the Institution has a performance appraisal system. Teachers have to submit filled-in format for AAPI (Annual Appraisal Performance Index) to the

Principal. Apart from that, For Career Advancement under CAS, AAPI formats submitted to the Principal at the end of every academic Year are forwarded by Principal to CCE, Vijayawada. Every Teaching staff has to submit Confidential Reports to Principal. Performance of Teachers is also assessed through Student feedback, taken at the end of every semester and appropriate instructions given to staff by Principal. Teaching Notes and Teaching Diary is also maintained by the individual staff and submitted to the Principal at the end of every month. The IQAC, reviews Administrative and Academic progress so as to review the performance of all the departments. After the evaluation of the report it is communicated to respective department for improving shortcomings.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As our institution is Government funded and has the principle of transparency in all its academic and administrative functions. Since the college is public funded and in order to ensure financial accountability, the institution has devised an internal mechanism and is subjected to various external financial authorities in the form of audit. The accountant general A.P is the external auditor for the Government Institutions and the audit team of the commissioner/ Regional Joint Director of Collegiate Education shall perform internal audits periodically. The relevant information will be submitted by the principal with the required data to the respective departments, if any discrepancy arises. The funds will be recovered and suitable disciplinary action will be taken.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

6.66

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional strategies for mobilization of funds and the optimal utilization resources the predominant source of funds for the institution are from

1. Students fees (Tuition, College, Hostel, Transportation etc)
2. Bank Loans
3. Funds from Society and promoters proper utilization of financial resources is planning at the beginning of every financial year

The expenses of the funds are mainly are due to the following :

1. Salaries
2. Departmental Budget
3. Infrastructure
4. Maintenance etc
5. Administrative expenses
6. Cultural & Co- curricular activities

7. Promotional Activities

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1cmDnHuV-q9aIM6D0MkGIky-qFOjYNNKm/view?usp=sharing
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. The IQAC was started in the year 2018 to monitor the quality of services being provided by the institution to its stakeholders. An IQAC committee is formed and approved by the Principal to take care of quality assurance strategies and process. V.V Giri Govt. Kalasala Committed to continually improve the infrastructure, enhance the faculty competencies and empower the students to self learning. The IQAC enable the institution to focus on this mission. Reviewing of the quality policy is done once in every semester and the revision takes place as and when required by the IQAC committee.

Parameters related to the enhancing of the quality of the institution like workshops, conferences, FDP's, Paper Publications, Innovations in teaching and more are considered after the approval of IQAC committee. Through years of progress it has initiated and developed several activities and training programs for the faculty through IQAC. Some of the notable activities organized by IQAC for the development of the institution are English communication Skills, Yoga, Professional behavior Workshop; Aptitude training for labs and training on outcome based education.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1fGNlIcBEeJM74nnfd25KG81fF7M6HL-c/view?usp=sharing
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Course information of every subject is given to the students to bring objectivity of teaching and learning for every topic. The teaching staff go through the syllabus and ensure that all the students fulfill the requirements of the course. The teaching staff checks the students whether they have minimum knowledge of basics. So that the students find it easy to understand the teaching, this is done by preparing lesson plans. Upon cross checking the requirements every teacher starts the course schedule that they have planned on the beginning of the year. After completion of every topic the teacher conducts a planned revision. Mapping of the course outcome is done along with the programme outcome. Lesson plan acts as a guiding tool which provides the teacher a direction and clarity while teaching. Feedback from students acts as a measure and assess the impact of academic activities.

Every teacher uploads classes taught in OTLP app maintained by CCE.

To reduce the gap between the industry and academia the students will interact with various industries in the surroundings during the field trips and projects works, the teachers will guide the students to provide solutions for problems.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1o9nsTFsgo07gPEuyugma7IGP6a8scx14/view?usp=sharing
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://docs.google.com/spreadsheets/d/1lFMxWTyuVJNH9Ko8C5a5sL0DxC11Vnu1/edit?usp=sharing&ouid=106142996191345408864&rtpof=true&sd=true
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- Annual gender sensitization action plan
- Specific facilities provided for women in terms of:
 - a. For women Safety and security CC Cameras are installed in parking area, corridors and commonplaces.
 - b. Counseling is given for girl students about awareness of health & hygiene
 - c. Separate Girls waiting hall is maintained
 - d. Disha Women Safety App is downloaded by girl students.

File Description	Documents
Annual gender sensitization action plan	https://docs.google.com/document/d/1nZKB8IVvvIj9qdzOs77ZFJAxkEs5w3S9/edit?usp=sharing&oid=106142996191345408864&rtpof=true&sd=true
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://docs.google.com/document/d/18UnCYG0tPz6sN3fjXhXKsWw0JpW9TaML/edit?usp=sharing&oid=106142996191345408864&rtpof=true&sd=true

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment **D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Manage

Compost pit is maintained on the college campus.

For collecting the solid waste from number of dustbins are installed at various points all over the campus . Most of the waste collected is biodegradable. Non biodegradable waste is burnt in pits. The biodegradable waste is dumped in pits for decomposition. The solid biodegradable waste collected from the parks, play field is dumped for decomposition and used as a bio fertilizer. During the summer fallen dry leaves are collected and dumped to decompose for manure. Liquid waste: All the liquid waste from washroom, bathroom is collected into soakage pits through systematic drainage. Zero Percent leakage of waste water is ensured.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://docs.google.com/document/d/1p00Co4t7XGZ7BxtjLWClKYLeP0p-hvKA/edit?usp=sharing&oid=106142996191345408864&rtpof=true&sd=true
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other

diversities (within 200 words).

College provides an inclusive environment for every student with tolerance and harmony towards cultural, regional, linguistic, communal socio economic and other diversities. Different sports and cultural activities are organized on the college campus to promote harmony among students. Commemorative days like Women's day, Sankranti sambaralu also promote tolerance and harmony. Our college has code of ethics for students and a separate code of ethics for teaching and non teaching staff.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In order to achieve the building of student character measures such as a course of Human Values and Professional Ethics (HVPE) has been introduced in the first year UG Course and well received by the students. Similarly every year a pamphlet/hand book containing the course offered in the college, physical, academic and student support facilities available in the institution are mentioned.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for

B. Any 3 of the above

students, teachers, administrators
and other staff 4. Annual awareness
programmes on Code of Conduct are
organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National Science Day was celebrated on 28/02/2021

International Yoga Day was celebrated on 21/06/2021

Independence Day was celebrated on 15/08/2021

Teachers Day was celebrated on 05/09/2021

National Mathematics Day was celebrated on 22/12/2021

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice :Badminton Courts

Objective: Badminton has several benefits, from strengthening your muscles and core to increasing endurance.

Context :

Physical Education Department of this college motivates students and outside players freely to play badminton. The Department encourages students to play after college hours that is after 4pm.

Inferences :

The students and outsiders reported that they are enjoying while playing, they said that before they use to practice without courts nets etc. some of them informed that they will soon participate in local tournaments.

2. Title of the Practice: Evening Walk in the campus

Objectives of the practice:

a) To make every female student physically fit . b) To inculcate a discipline through good habits

c) To enjoy the nature

Context: The Women Empowerment Cell of this institution motivates each and every female student for their physical fitness. In this regard an evening walk after 4:00 pm is initiated to carry out in theCampus based on the availability of free time for the students.

Inferences: with this evening walk, the female students reported that they were enjoying the nature while walking, and some of their problems such as head-ache, waist pain,Aching of legs had been reduced.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college does not receive any funds from external agencies such as UGC, RUSA etc., except the state government budget for office and other expenses and salaries to the staff. But we are glad to say that one distinctive feature of the institution is the backbone of the college is CPDC and Alumni. They take all the responsibilities in meeting the financial expenses required for the college. The zeal of the CPDC members is shown in developing The physical infrastructure of the institution which is nowhere less than corporate/funded institutions. Almost every year they donate an amount of rupees around two lakhs for salaries of contingency staff and poor students' admission fee. Apart from this, they also spend certain amount for infrastructural development such as minor construction and renovation works to the buildings and labs and providing tracks for walkers in the ground etc., Their intention is sharing of knowledge should not be restricted with constraints of lacking amenities for smooth functioning of the college. We believe in sustenance of discipline lies in proper administration and planning. Our institution is able to serve the student community with a distinct teacher-student ratio of 1:9.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution is provided with mechanism for planning curriculum delivery. Our institution is provided with ten departments namely- English, Telugu, History, Economics, Political Science, Commerce, Mathematics, Physics, Chemistry and Computer Science. The faculty of these departments works with a primary goal of taking care of entire teaching and learning process in the college. Although the faculty includes regular , contract and guest all are full time teachers who teaches the students not only the syllabus prescribed under CBCS pattern by the affiliating university but also life skills to sustain in the present society. At the beginning of the academic year, The principal organizes a meeting with all departments and reviews are carried out about the previous years and chalk out curricular plans and duties department wise.

Faculty document teaching dairies, teaching synopsis and conduct of several student centric activities like seminars, quizzes, group discussions, study projects semester wise. As per the CBCS pattern there are certain foundation courses such as Human Values and Professional Ethics(HVPE), Environmental Studies, (ES), Information and Communication Technology (ICT), Communication and Soft Skills (CSS), Entrepreneurship, analytical skills and Leadership etc., which are also taught by the lecturers. The IQAC ensures the smooth and successful curricular delivery.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As an affiliated institution of Adi Kavi Nannaya

University, Rajamahendravaram, East Godavari Dt, Andhra Pradesh, the evaluation norms of the University are strictly followed. The current session followed a Credit based evaluation system. The College has adopted a method of assessing the academic performance of the students on a continuous basis. Continuous assessment in theory subjects as per university norms includes 15 marks for MID Examinations, 05 marks for Assignment and 05 Marks for Student Seminars. Within this framework, the College conducts the Internal Assessment department-wise according to a proper schedule and under strict invigilation. The marks obtained by the students were sent to university. The syllabus and timing of these assessments are communicated to the students well in advance. Besides these formal assessments, revision work, class tests, assignments and student presentations are integral to the teaching-learning process. Besides evaluation, the Institution strictly adheres to the semester-wise academic calendar as set by the University in curriculum delivery and a Fulfillment Report is submitted to the Principal every month by each faculty member

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

90

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

90

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institution is an affiliating college that through its co-curricular activities tries to inculcate values and ethics among its students. It ensures not only effective curriculum delivery but also makes every effort to impart a holistic education that goes beyond the curriculum through myriad activities conducted throughout the year. Through these programmes students imbibe universal moral and social values, sensitivity towards gender issues and environmental consciousness.

1. Gender sensitization programmes like lectures, seminars

2. Observance of Women's Day

3. Environmental education was taught as a foundation course. Students are also encouraged to participate in different programmes like online quiz contests organized by other Institutions for enhancing awareness related to the environment.

4. Human values promoted through the activities of the NSS, The NSS unit of the College refers to the Handbook of NSS for illuminating the young minds of the duties and responsibilities of the citizens of this country.

5. Community outreach and other social welfare programmes were organized

6. Upholding values of multiculturalism, egalitarianism, diversity and gender empowerment through functions like the Annual Programme, Independence and Republic Day celebrations.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

28

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	http://gdcdumpagadapa.ac.in/block.php?type=feedback&id=8
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
169	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

75

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organises special programmes for advanced learners and slow learners.

For advanced learners the approaches adopted are as follows:-

- More challenging work in the form of home assignments
- Encouraging the students to adopt learning through bibliography.
- Encouragement for participation in inter-college and intra-college competitions.
- Free internet access
- Counseling by faculty to appear for competitive examinations
- Student Seminars.

Identification of weak students made on the basis of interactions and assessment tests during classes. The strategies adopted to level up the slow learners are as follows:

- Meeting and communicating to the weaker students their areas of weakness

- Organizing remedial classes
- Teachers available beyond class hours to counsel the weaker students
- Monitoring the progress of the students through written assignments.
- Evaluated answer scripts of college examinations discussed with students to identify and address their shortcomings

File Description	Documents
Link for additional Information	https://docs.google.com/document/d/1csxs17Y3BAd3FPcLnOtcJAc09buUZr3i/edit?usp=sharing&oid=106142996191345408864&rtpof=true&sd=true
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
152	13

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Learning is made more student-centric through a combination of old and new methods of teaching.

In order to motivate the students along with the theoretical knowledge various student-centric

learning methods like seminars, group discussions, field trips, slide shows etc. have been adopted.

Student-centric methods are an integral part of the pedagogy adopted by the faculty for which the college provides all

possible support such as:

- Virtual classroom

Computer Lab

- Personal laptops for faculty
- Fully Wi-Fi campus
- Internet room
- Facility to download e-resources
- Meagre funds for purchase of laboratory instruments, equipments and materials
- Seminar Hall

File Description	Documents
Upload any additional information	View File
Link for additional information	https://docs.google.com/document/d/1csxs17Y3BAAd3FPcLnOtcJAc09buUZR3i/edit?usp=sharing&oid=106142996191345408864&rtpof=true&sd=true

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The ICT enabled learning environment of the institution is conducive to developing creative and critical thinking as well as scientific temper among the students. Faculty is provided with the requisite facilities for preparation of computer aided teaching - learning material.college adopted G-Suite for online teaching. The platform has been put to extensive use during the pandemic times when distant teaching-learning became the only mode of communication between the teachers and the students. AP CCE provides LMS portal for online learning resources. This can be used by students at their own free time. Computer Lab and virtual class room are used to teach ICT based teaching.E-resources are available through national networks.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://drive.google.com/file/d/1UfDc094YueU1sp6TO5Jfql_0Jy2PUJcI/view?usp=sharing

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

13

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

12

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

02	
File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File
2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)	
2.4.3.1 - Total experience of full-time teachers	
45	
File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File
2.5 - Evaluation Process and Reforms	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.	
<p>Examination Committee coordinated all the internal examinations (mid-terms) of the college before the commencement of the CBCS university semester end examination. The examination process included setting of question papers, evaluation of answer scripts within a stipulated period of time, submission of marks. Evaluated scripts of the mid-term examination were shown to the students. Following permission from the Principal, marks of the selection test were communicated to the students. Tutorials were also held on a regular basis.</p>	
File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/file/d/1n49zDgLM-bysuTUyx7v24C7HCueWdPR7/view?usp=sharing

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

1. We divide the total syllabus of the semester in two parts.
2. We conduct mid one when we complete 50% of syllabus
3. We Conduct second mid after completion of remaining syllabus

MECHANISM FOR GRIEVANCES

1. Evaluated answer scripts of mid exams are given to students within two days of completion of the exam.
2. If any student raises issue of marks or corrections, they will be solved instantly in front of the students in the classroom
3. Marks are announced in the classroom.
4. According to RTI act 2005 we share the information.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/file/d/1AwuxiKKWkXSyp0vJkLUcaWF9khYVptC-/view?usp=sharing

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://gdcdumpagadapa.ac.in/userfiles/program%20outcomez.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the

institution.

1. We follow continuous comprehensive evaluation (CCE) to make sure that program outcomes and course outcomes are achieved.
2. In the process of CCE we conduct Students seminars, Assignments, Peer teaching, Group Discussions, Debates and Field Trips.
3. We analyze the internal & external result analysis of the students whether we attain the program outcomes and course outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://drive.google.com/file/d/1M7m80thl07VZU29dLE97c-xg3YhyYe6h/view?usp=sharing

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

17

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://drive.google.com/file/d/1Y0UMR4klG9cX01TriN4QCZm8nIwC3Mp0/view?usp=sharing

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/spreadsheets/d/1o0-QxgXAHwsafxX4zw6kh0ie3zVFq_WMwD6-cZaMiDY/edit?usp=sharing

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
00	
File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
0	
File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil
3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year	
3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year	
00	

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

00

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

00

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1. **Subrahmanya Sashti**

SubrahmanyaSashti is celebrated every year in the month of December in the name of Goddess Subrahmanyeswara Swami , in his temple at Akividu. in this local festival , our College NSS Voluteers participate and serve the devotees in distribution of water packets, maintaining the queue lines for darshan. They also participate in distribution of food to the devotees. Through this program students learn to help voluntarily the needy. Students learn to mingle with the strangers.

2. World AIDS Day 01.12.2021

Students Participated in the AIDS Rally on the occasion of World AIDS Day 01.12.2021. Through this program, students create awarenss in the local community about controlling measures of HIV/AIDS. How to prevent HIV/AIDS. This activity enhances holistic development in students through the community service.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1OKQE5s_9ANIPS8N9ubODXB_rgy9238Dr/view?usp=sharing
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through

NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

4

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

340

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

10

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has a policy for the creation and enhancement of infrastructure in order to promote a good teaching learning environment. The institute ensures adequate availability and optimal utilization of physical infrastructure in order to create an environment of excellence in education through technologically available educational tools. At the beginning of the academic year need assessment for replacement /up-gradation/addition of the existing infrastructure is carried out based on the suggestions from Heads of the departments and the Advisory Committee after reviewing course requirements, computer-student ratio, working condition of the existing equipment. The Time Table committee plans ahead for all

Requirements regarding the availability class rooms/labs classrooms, laboratories, furniture and other equipment's. when ever need arises to augment infrastructure in terms of classroom, laboratory books etc. Distinguished features of the College include the following; The college ensures optimal utilization of the resources by encouraging innovative teaching learning practices like use of power point presentations, LCD projectors etc. awareness programs/training programs are conducted for optimal deployment of infrastructure and utilization of modern technology. The available physical infrastructure is optimally utilized beyond regular college hours, to conduct co-curricular activities/extra-curricular activities, parent teacher meetings, Campus Recruitment Training classes etc. It is used as an examination centre for college internal and external examinations.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1bZHaoEU-fxo04zBdxMoWu5nrQ9oHbLnv/view?usp=sharing

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution utilizes its resources to provide an environment to its students where they are encouraged to pamper in sports and extracurricular activities. Students are trained in sports by Physical Educational Instructor. Systematic training and encouragement is provided to those students who show extraordinary skills in different sports. They are trained and encouraged to participate in various level of competition including intra college events, inter-university events, and National events.

Yoga & Meditation :

Our college has Gandiji Pyramid Oneness Center to practice yoga. Students and staff utilize this center to do yoga & Meditation.

Gymnasium:

Our College has gymnasium for students to strengthen their

fitness**Sports & Games :**

Our College has sufficient play ground for outdoor games such as cricket, football, valley ball, kabbadi, shuttle badminton, throw ball & tennicoit etc.

Cultural activities:

The college believes in all-round development of its students. It constantly encourages them to take part in extracurricular activities to spark their interests and cultivate leadership qualities as well as team spirit. Every year the college conducts cultural programs in the occasion of Pongal festival in the name of Sankranthi Sambaralu. This event is organized with association of local lions club.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1703KliGye_epIQ9JmWmQOAI5VJN6yWms/view?usp=sharing

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

02

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1703KliGye_epIQ9JmWmQOAI5VJN6yWms/view?usp=sharing
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

5.14415

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Automation not done in the library

But our library has INFLIBNET facility. Students use this facility for online learning of e-journals & e-books and we are planning to upgrade the library as per NAAC guidelines.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.059

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

24

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college IT infrastructure was upgraded when special financial assistance was accorded to the college in 2020. The LCD Projector, Printers, high configuration PCs were installed in the college. Virtual classroom equipped with LCD projector with inbuilt system, microphone system and speakers were

installed. The whole college has been made wi-fi enabled after excel broadband installed. The broadband speed up to 30 mbps. Is availed for the speed and smooth functioning of the IT related activities in the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1bylmx587hYIk47Oam2Q4yykTK_sfDcJI/view?usp=sharing

4.3.2 - Number of Computers

37

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.96254

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our institution includes standard operating procedures (SOPs) for maintaining and utilization of physical and academic facilities including laboratories, classrooms, sports equipment, furniture, electrical fixations, water works, Plumbing, fittings, gardening, library and IT infrastructure are being maintained by various committees headed by a coordinator for each committee. The relevant committee verifies at least once in a year and reports it to the head of the institution. The policy of the institution is to provide adequate infrastructure which facilitates teaching and learning environment. The various committees are constituted by the members of the faculty related to either concerned or other department. The commissioner ate of college education (CCE)Vijayawada.AP. conducts academic audit every year to ensure optimum utilization of resources but in this academic year due to pandemic situation, the audit is carried out through online process only. The campus maintenance is also under the vigilance of the committee in which students and staff are members.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1OdmmbkI-h4OyGIXHW6A_8sSZ-5IoUxIp/view?usp=sharing

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

147

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.gdcdumpagadapa.ac.in/userfiles/5_1_3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

7

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

7

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

3

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

3

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

38

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our Student Council helps in functioning of college academic activities like IQAC, Library, Laboratories, and maintenance of infrastructure and admissions. The student council actively participates in the planning and execution of events like Sports, Cultural Activities and organization of various functions and Clean and Green activities in the campus. They take initiative in participation of various awareness programs like Aids Rally, RRC Activities and Swatch Barath. The committee meets periodically under the chairmanship of the principal to discuss various issues, activities and its implementation in

thecollege for better output.

File Description	Documents
Paste link for additional information	https://www.gdcdumpagadapa.ac.in/userfiles/5_3_2.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

06

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

in the process of registration.

CPDC (College Planning and Development Committee) of our college in association with Biological E company (Hyderabad), contributes travelling allowance to girl students who come from distant places to the college.

File Description	Documents
Paste link for additional information	https://www.gdcdumpagadapa.ac.in/block.php?type=alumni&id=38
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

"Where there is no vision, the people perish" says the Bhagavad Geeta . Vision plays a pivotal role in the life of an individual or institution to march forward in the right direction.

V.V.Giri Govt.Kalasala, Dumpagadapa has been serving the higher educational needs of the population of Kolleru back ward area in West Godavari District since its inception in 1974.

Our Vision is ...

"To transform this remote part of Andhra Pradesh into a knowledge society by making higher education accessible to every Youngman and woman of this region and inculcate creativity and innovative spirit and scientific temper among the youth and help them scale the heights of excellence in their lives."

Our Mission is...

- To strengthen the college with all infrastructure facilities and make them available to the students.
- To train the students with restructured curriculum to strengthen their job opportunities.

- To promote and envisage ethical and cultural values among the students with an endeavour to regenerate the ideal Indian dynamic spirit.
- To create a Conducive atmosphere of higher learning and enable the young students acquire potential knowledge to empower themselves and utilize it to the betterment of the society.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1N8scFyMj2t7ap4DKmErgek7QCz_eUCFC/view?usp=sharing
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution highly believes in the principle of decentralization and

participative management.the college implements Leadership nurturing methods. The most widely used practices of decentralization of participative democracy in the management affairs of institution are

1.Constitution of various committee with one faculty member as a Coordinator/Convener and two to three faculty members as members. The staff council of this college plays key role in the formation of policies and their implementation at college. The staff council meetings are held frequently and periodically under the chairmanship of the principal. The academic matters are allotted to a senior faculty member as an academic coordinator and the IQAC coordinator. Similarly other faculty members are allotted with at least one committee as coordinator/convener deals with women empowerment cell, CPDC , JKC, Skill Development , NSS, RRC, Cultural Committee, infrastructure committee etc.

2. Delegation of powers to the vice principal/principal in-charge. The most senior faculty member is nominated as Vice Principal who looks after the college affairs in the absence of the principal. He/She holds responsibility of all the matters as the principal possess except financial powers. College works in the spirit of common and collective leadership which leads

to the development of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategy Type

Details

Admission of Students

The college ensures wide publicity in admission process through banners/ posters, advertisements , scrolling in local TV Channels. Faculty collectively involves in campaign of door to door of the students.

Industry Interaction / Collaboration

Our college has MOUs with 1. Srikanth International limited, Alapadu and 2. Sri Balaji Rice Mill Limited, Akividu for industrial visits to have processing awareness.

Human Resource Management

The recruitment of the staff to the college is made by the Government of the Andhra Pradesh as per its norms.

Library, ICT and Physical

Infrastructure / Instrumentation

Our College has good library and infrastructure facilities with ICT.

Teaching and Learning

At the institution level the teaching and learning procedures are organized and adopted based on the students priorities. However, in this Covid-19

pandemic importance is given towards ICT methodology.

Curriculum Development

Our institution is affiliated to Adi Kavi Nannaya University Rajamahendravaram. it prepares curriculum development.

Examination and Evaluation

The examination branch of this college deals with both internal and external examinations.

Research and Development

For the development of research programs the IQAC Committee motivates and encourages the faculty members to pursue higher studies of Ph.D and take up Small Projects.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://docs.google.com/document/d/18zZxQB-6M33ghS0FYtpK6PnKalhcCg5Q/edit?usp=sharing&oid=106142996191345408864&rtpof=true&sd=true
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institute functions under directorate of collegiate education of Andhra Pradesh. College Development and Planning Committee (CPDC) will also look after the college development and administration. The principal place major role between CCE, Staff & Students. The roles procedures recruitment and promotional policies are according to AP Government service rules.

File Description	Documents
Paste link for additional information	nil
Link to Organogram of the Institution webpage	https://www.gdcdumpagadapa.ac.in/userfiles/Organogram%20of%20V%20V%20Giri%20Government%20Kalasala.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching & non teaching staff .

1. GPF & CPS for teaching & Non Teaching Staff are available.
2. Casual Leave, Special Casual Leave women casual leave, earned leave, half pay leave are available for teaching & non teaching staff.
3. CPDC (College Planning and Development Committee) is paying salaries to some of the contingent staff.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1vyRl8fpi547qi6Ztfxyje57YxpbR95wC/view?usp=sharing
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

01

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

As per the direction of UGC and CCE, of Higher Education, Vijayawada Government of Andhra Pradesh, the Institution has a performance appraisal system. Teachers have

to submit filled-in format for AAPI (Annual Appraisal Performance Index) to the Principal. Apart from that, For Career Advancement under CAS, AAPI formats submitted to the Principal at the end of every academic Year are forwarded by Principal to CCE, Vijayawada. Every Teaching staff has to submit Confidential Reports to Principal. Performance of Teachers is also assessed through Student feedback, taken at the end of every semester and appropriate instructions given to staff by Principal. Teaching Notes and Teaching Diary is also maintained by the individual staff and submitted to the Principal at the end of every month. The IQAC, reviews Administrative and Academic progress so as to review the performance of all the departments. After the evaluation of the report it is communicated to respective department for improving shortcomings.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As our institution is Government funded and has the principle of transparency in all its academic and administrative functions. Since the college is public funded and in order to ensure financial accountability, the institution has devised an internal mechanism and is subjected to various external financial authorities in the form of audit. The accountant general A.P is the external auditor for the Government Institutions and the audit team of the commissioner/ Regional Joint Director of Collegiate Education shall perform internal audits periodically. The relevant information will be submitted by the principal with the required data to the respective departments, if any discrepancy arises. The funds will be recovered and suitable disciplinary action will be taken.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

6.66

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional strategies for mobilization of funds and the optimal utilization resources the predominant source of funds for the institution are from

1. Students fees (Tuition, College, Hostel, Transportation etc)

2. Bank Loans

3. Funds from Society and promoters proper utilization of financial resources is planning at the beginning of every financial year

The expenses of the funds are mainly are due to the following :

1. Salaries

2. Departmental Budget

3. Infrastructure
4. Maintenance etc
5. Administrative expenses
6. Cultural & Co- curricular activities
7. Promotional Activities

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1cmDnHuV-q9aIM6D0MkGIky-gFOjYNNKm/view?usp=sharing
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. The IQAC was started in the year 2018 to monitor the quality of services being provided by the institution to its stakeholders. An IQAC committee is formed and approved by the Principal to take care of quality assurance strategies and process. V.V Giri Govt. Kalasala Committed to continually improve the infrastructure, enhance the faculty competencies and empower the students to self learning. The IQAC enable the institution to focus on this mission. Reviewing of the quality policy is done once in every semester and the revision takes place as and when required by the IQAC committee.

Parameters related to the enhancing of the quality of the institution like workshops, conferences, FDP's, Paper Publications, Innovations in teaching and more are considered after the approval of IQAC committee. Through years of progress it has initiated and developed several activities and training programs for the faculty through IQAC. Some of the notable activities organized by IQAC for the development of the institution are English communication Skills, Yoga, Professional behavior Workshop; Aptitude training for labs and training on outcome based education.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1fGN1IcBEeJM74nnfd25KG81fF7M6HL-c/view?usp=sharing
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Course information of every subject is given to the students to bring objectivity of teaching and learning for every topic. The teaching staff go through the syllabus and ensure that all the students fulfill the requirements of the course. The teaching staff checks the students whether they have minimum knowledge of basics. So that the students find it easy to understand the teaching, this is done by preparing lesson plans. Upon cross checking the requirements every teacher starts the course schedule that they have planned on the beginning of the year. After completion of every topic the teacher conducts a planned revision. Mapping of the course outcome is done along with the programme outcome. Lesson plan acts as a guiding tool which provides the teacher a direction and clarity while teaching. Feedback from students acts as a measure and assess the impact of academic activities.

Every teacher uploads classes taught in OTLP app maintained by CCE.

To reduce the gap between the industry and academia the students will interact with various industries in the surroundings during the field trips and projects works, the teachers will guide the students to provide solutions for problems.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1o9nsTFsqo07gPEuyugma7IGP6a8scx14/view?usp=sharing
Upload any additional information	View File

<p>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Paste web link of Annual reports of Institution	https://docs.google.com/spreadsheets/d/1lFMxWTyuVJNH9Ko8C5a5sL0DxC1lVnu1/edit?usp=sharing&ouid=106142996191345408864&rtpof=true&sd=true
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- Annual gender sensitization action plan
- Specific facilities provided for women in terms of:
 - a. For women Safety and security CC Cameras are installed in parking area, corridors and commonplaces.
 - b. Counseling is given for girl students about awareness of health & hygiene
 - c. Separate Girls waiting hall is maintained
 - d. Disha Women Safety App is downloaded by girl students.

File Description	Documents
Annual gender sensitization action plan	https://docs.google.com/document/d/1nZKB8IVvvIj9qdzOs77ZFJAxkEs5w3S9/edit?usp=sharing&oid=106142996191345408864&rtpof=true&sd=true
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://docs.google.com/document/d/18UnCYGotPz6sN3fjXhXKsWw0JpW9TaML/edit?usp=sharing&oid=106142996191345408864&rtpof=true&sd=true

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Manage

Compost pit is maintained on the college campus.

For collecting the solid waste from number of dustbins are installed at various points all over the campus . Most of the waste collected is biodegradable. Non biodegradable waste is burnt in pits. The biodegradable waste is dumped in pits for decomposition. The solid biodegradable waste collected from the parks, play field is dumped for decomposition and used as a bio fertilizer. During the summer fallen dry leaves are collected and dumped to decompose for manure. Liquid waste: All the liquid waste from washroom, bathroom is collected into soakage pits through systematic drainage. Zero Percent leakage of waste

water is ensured.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://docs.google.com/document/d/1p00Co4t7XGZ7BXtjLWClKYLp0p-hvKA/edit?usp=sharing&oid=106142996191345408864&rtpof=true&sd=true
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College provides an inclusive environment for every student with tolerance and harmony towards cultural, regional, linguistic, communal socio economic and other diversities. Different sports and cultural activities are organized on the college campus to promote harmony among students. Commemorative days like Women's day, Sankranti sambaralu also promote tolerance and harmony. Our college has code of ethics for students and a separate code of ethics for teaching and non teaching staff.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In order to achieve the building of student character measures such as a course of Human Values and Professional Ethics (HVPE) has been introduced in the first year UG Course and well received by the students. Similarly every year a pamphlet/hand book containing the course offered in the college, physical, academic and student support facilities available in the institution are mentioned.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National Science Day was celebrated on 28/02/2021

International Yoga Day was celebrated on 21/06/2021

Independence Day was celebrated on 15/08/2021

Teachers Day was celebrated on 05/09/2021

National Mathematics Day was celebrated on 22/12/2021

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice :Badminton Courts

Objective: Badminton has several benefits, from strengthening your muscles and core to increasing endurance.

Context :

Physical Education Department of this college motivates students and outside players freely to play badminton. The Department encourages students to play after college hours that is after 4pm.

Inferences :

The students and outsiders reported that they are enjoying while playing, they said that before they use to practice without courts nets etc. some of them informed that they will soon participate in local tournaments.

2. Title of the Practice: Evening Walk in the campus

Objectives of the practice:

a) To make every female student physically fit . b) To inculcate a discipline through good habits

c) To enjoy the nature

Context: The Women Empowerment Cell of this institution motivates each and every female student for their physical fitness. In this regard an evening walk after 4:00 pm is

initiated to carry out in the Campus based on the availability of free time for the students.

Inferences: with this evening walk, the female students reported that they were enjoying the nature while walking, and some of their problems such as head-ache, waist pain, Aching of legs had been reduced.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college does not receive any funds from external agencies such as UGC, RUSA etc., except the state government budget for office and other expenses and salaries to the staff. But we are glad to say that one distinctive feature of the institution is the backbone of the college is CPDC and Alumni. They take all the responsibilities in meeting the financial expenses required for the college. The zeal of the CPDC members is shown in developing The physical infrastructure of the institution which is nowhere less than corporate/funded institutions. Almost every year they donate an amount of rupees around two lakhs for salaries of contingency staff and poor students' admission fee. Apart from this, they also spend certain amount for infrastructural development such as minor construction and renovation works to the buildings and labs and providing tracks for walkers in the ground etc., Their intention is sharing of knowledge should not be restricted with constraints of lacking amenities for smooth functioning of the college. We believe in sustenance of discipline lies in proper administration and planning. Our institution is able to serve the student community with a distinct teacher- student ratio of 1:9.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Academic: 1. to maintain enrollment of students in UG Courses.

2. If necessary, continuation of Blended Teaching.

3. Digitalization of Library with funds from Alumni and philanthropists.

4. to encourage students to take up online courses

Administrative: 1. Proposals to be sent for rationalization of seats to higher authorities.

2. Proposals to be sent to higher authorities for construction of additional classrooms.

3. Proposals/ plan to make arrangements to fill the vacant posts.

4. To bring into use of sports center.

Infrastructure: 1. Construction and Completion of remaining compound wall (a part which was left) by tapping funds from MG NEREGS.

2. Construction of Indoor stadium.

3. To increase IT infrastructure by purchasing desktops or Laptops based on the funds available and support from Canara Bank, Akividu branch.

4. Renovation/Up gradation of classrooms if funds release from NADU-NEDU scheme by Government of AP.

5. Planning to install RO Water Plant for drinking water purpose by seeking funds from Vasudha Foundation trust.

6. Renovation of shuttle-badminton, volley ball courts and cricket pitch with the funds from local Philanthropists.