



ADIKAVINANNAYAUNIVERSITY::RAJAHMAHENDRAVARAM
B.A Political Science Syllabus (w.e.f:2020-21A.B)

B.A	Semester – V (Skill Enhancement Course- Elective)	Credits:4
Course: 6A	Political Reporting	Hrs/Wk:5

Learning Outcomes:

Students at the successful completion of the course will be able to:

- 1) Understand the need, scope and concepts in Political Reporting.
- 2) Identify various sources for Political Reporting.
- 3) Provide an overview of interpreting the political phenomena from the grass roots level to the Parliament.
- 4) Develop insights and enhance skills in a professional manner in the age of mass media.
- 5) Learn skills related to reporting, enlarge job opportunities and make it as a career.



B.A	Semester – V (Skill Enhancement Course- Elective)	Credits:4
Course: 7A	Legal Literacy- Rights Awareness	Hrs/Wk:5

Learning Outcomes:

Students at the successful completion of the course will be able to;

1. Acquaint student with the structure and manner of functioning of the legal system in India.
2. Understand of the laws related to rights applicable in India.
3. Provide an overview of access to courts and enforcement of rights.
4. Develop an understanding of the formal and Alternate Dispute Redressal (ADR) mechanism that exist in India.

ADIKAVINANNAYAUNIVERSITY::RAJAHMAHENDRAVARAM
B.A Political Science Syllabus (w.e.f:2020-21A.B)



B.A	Semester – V (Skill Enhancement Course- Elective)	Credits:4
Course: 7A	E Governance	Hrs/Wk:5

Learning Outcomes:

Students at the successful completion of the course will be able to:

1. Acquaint student with the introduction to good governance and how it can be achieved by information and communication technology.
2. Understand the growing needs of E-Governance, improving transparency in the system of governance
3. Have understanding of various government schemes and E-Governance projects and initiatives.
4. Provide the practical knowledge about the effective delivery of citizen services through online mode.
5. Realize the issues and challenges of E-Governance.

ADIKAVINANNAYAUNIVERSITY::RAJAHMAHENDRAVARAM
B.A Political Science Syllabus (w.e.f:2020-21A.B)



B.A	Semester – V (Skill Enhancement Course- Elective)	Credits:4
Course: 7B	Local Administration	Hrs/Wk:5

Learning Outcomes:

Students at the successful completion of the course will be able to;

1. Understand the existing context of Local Government Institutions in India.
2. Have knowledge on the need of empowerment and autonomy of LGIs.
3. Provide an overview on financial resources and constitutional provisions.
4. Analyse the issues, problems and conflicts in Local Administration.
5. Develop communication skills to interact with the elected members and officials.
6. Enhance skills for observation, organizing, networking, documentation.



B.A	Semester – V (Skill Enhancement Course- Elective)	Credits:4
Course: 6C	Office Management	Hrs/Wk:5

Learning Outcomes:

Students at the successful completion of the course will be able to;

1. Understand fundamental knowledge of Office Management that can be applied to a career.
2. Have knowledge on office administration and identify job competencies.
3. Understand the importance of record management and allied sections.
4. Comprehend the administrative process in office
5. Identify the challenges in the background of ICT.
6. Enhance skills, strategies and techniques to compete with the global competencies in office management.



B.A	Semester – V (Skill Enhancement Course- Elective)	Credits:4
Course: 7C	Personnel Administration	Hrs/Wk:5

Learning Outcomes:

Students at the successful completion of the course will be able to;

1. Understand Personnel Administration that can be applied to a career.
2. Acquire knowledge on recruitment, selection and training and identify job competencies.
3. Understand the importance and role of civil services in Indian Governance.
4. Provide an overview on issues in administration.
5. Enhance skills, strategies and techniques for redressal of grievances in administration

ADIKAVINANNAYAUNIVERSITY::RAJAHMAHENDRAVARAM
B.A Political Science Syllabus (w.e.f:2020-21A.B)



B.A	Semester – V (Skill Enhancement Course- Elective)	Credits:4
Course: 6D	Electoral Politics and Voting Behaviour	Hrs/Wk:5

Learning Outcomes:

Students at the successful completion of the course will be able to;

1. Acquaint student with the structure and manner of functioning of Election Commission of India.
2. Understand the political issues in Electoral Politics.
3. Provide an overview on voter turnout, voting behavior in India.
4. Aware of the role of new media and technology in election campaign.
5. Develop an understanding of the required skills for data collection, research in election management.



B.A	Semester – V (Skill Enhancement Course- Elective)	Credits:4
Course: 7D	Legislative Procedures and Practices	Hrs/Wk:5

Learning Outcomes:

Students at the successful completion of the course will be able to;

1. Make familiar with legislative procedures and practices.
2. Equip the students with the adequate skills of participation in deliberative processes and democratic decision making.
3. Understand complex policy issues, draft new legislation, analyze ongoing bills, make speeches and floor statements.
4. Provide skills to be part of a legislative support team and expose them to real life legislative work.
5. Enhance understanding of procedures, practices, different committees and motions in the House.